



# Application for Volume Increase (Minor Amendment)

Application Fee - \$500

1124 Regal Row ~ Austin, TX 78745 ~ 512-282-8441 ~

Complete this application to request an increase in permitted volume. Refer to District Rule 3-1.9 for Minor Amendment criteria.

## Section I. Owner Contact Information

<b>Well Owner /Applicant:</b> _____ Email: _____ Mailing Address: _____ City: _____ Zip: _____ County: _____ Primary Phone: _____ Secondary Phone: _____ Please check the box that appropriately describes the applicant: <input type="checkbox"/> Land Owner/Grantor <input type="checkbox"/> Lessee/Grantee Property lot size: _____ acres  <input type="checkbox"/> Check this box if the physical address is the same as the mailing address. Physical Well Address: _____ City: _____ Zip: _____ County: _____	
<b>Technical Consultant</b> This is the person who may be employed by the applicant to complete this application on the applicant's behalf.  Consultant Name : _____ Mailing Address: _____ City: _____, Texas Zip: _____ Primary Phone: _____ Secondary Phone: _____ Email: _____	<b>Alternate Point of Contact (Well Site Access)</b> Contact Name : _____ Mailing Address: _____ City: _____, Texas Zip: _____ Primary Phone: _____ Secondary Phone: _____ Email: _____

## Section II. Supporting Ownership Documentation

1. Provide a complete copy of the recorded deed, showing current ownership, legal description, and a date recorded. If the applicant is a lessee/grantee then provide a copy of the recorded easement, lease, or memorandum of lease.
2. Provide a certified copy of the most recent property survey. If a subdivision plat is applicable, please also provide a recorded copy of the subdivision plat.
3. Provide a map of the property or site plan showing the location of the existing or proposed well, the locations of the nearest property lines (50ft setback), the nearest septic tank (150ft setback), the nearest septic absorption field or septic spray area (150ft setback), and the nearest potential sources of contamination (150ft setback).

## Section III. Water Use Types

Select ALL the use types that will be supplied by the requested groundwater production from well(s).

- |   |  |
|---|--|
| <input type="checkbox"/> Irrigation: <ul style="list-style-type: none"> <li><input type="checkbox"/> Agricultural Irrigation</li> <li><input type="checkbox"/> Residential Irrigation (outdoor use only)</li> <li><input type="checkbox"/> Golf Course Irrigation</li> <li><input type="checkbox"/> Sports &amp; Athletic Field Irrigation</li> <li><input type="checkbox"/> Nursery/Greenhouse Irrigation</li> <li><input type="checkbox"/> Other Irrigation _____</li> </ul> <input type="checkbox"/> Public Water Supply (Wholesale, Retail , Municipal, WSC, IOU) | <input type="checkbox"/> Industrial: <ul style="list-style-type: none"> <li><input type="checkbox"/> Operational Processes/Facilities</li> <li><input type="checkbox"/> Facility Landscape</li> </ul> <input type="checkbox"/> Commercial: <ul style="list-style-type: none"> <li><input type="checkbox"/> Operational Processes/Facilities</li> <li><input type="checkbox"/> Facility Landscape</li> </ul> <input type="checkbox"/> Aquifer Storage and Recovery<br><input type="checkbox"/> Commercial Livestock<br><input type="checkbox"/> Other _____ |
|---|--|

### Section IV. Well Information

1. Indicate the total number of existing wells on the entire property, in use \_\_\_\_\_, not in use \_\_\_\_\_.
2. Aquifer:  Upper Trinity  Middle Trinity  Lower Trinity  Fresh Edwards  Other \_\_\_\_\_
3. Will the groundwater withdrawn from this well be used in a location different from the well site?  Yes or  No
4. Well Coordinates (<http://www.latlong.net/>) Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_
5. Date well was drilled: \_\_\_\_\_ Well Driller: \_\_\_\_\_ Well Capacity (GPM): \_\_\_\_\_
6. Anticipated Pump Size (horsepower): \_\_\_\_\_ Anticipated Pump Depth: \_\_\_\_\_ Total Well Depth: \_\_\_\_\_
7. Is this production permit for multiple wells in an aggregate system?  Yes  No

### Section V. Declarations

Initial to indicate that the applicant has read and understands the following declarations.

- \_\_\_\_ The applicant agrees that water produced/withdrawn from the well in reference will be put to beneficial use at all times.
- \_\_\_\_ The applicant understands that failure to submit all required application items within the application review period will result in an administratively incomplete application and non-issuance of a permit.
- \_\_\_\_ The applicant will comply with the District Rules and Bylaws, all orders, and permits promulgated pursuant to the District Rules.
- \_\_\_\_ The applicant will comply with well plugging and capping guidelines set forth in these Rules and will report well closures as required in Rule 3-5.
- \_\_\_\_ Many of the incorporated cities within Travis and Hays Counties have ordinances concerning the drilling of wells within their city limits. It is your responsibility to comply with your city ordinances regarding the drilling of wells. The permits issued by the Barton Springs/Edwards Aquifer Conservation District do not confer any right to violate any city ordinances regarding drilling wells within city limits.
- \_\_\_\_ The applicant understands that this permit confers no vested rights in the holder and the permit is non-transferable. **Written notice must be given to the District by the permittee prior to any sale or lease of the well covers by the permit.**

### Section VI. Applicant or Authorized Agent Sworn Statement

I hereby make application to the Barton Springs/Edwards Aquifer Conservation District for the purpose indicated above for the water well described herein, and I certify that I am the property owner/grantor or lessee/grantee or an Authorized Agent, and that each and all the statements herein are true and correct, and that I will comply with District Rules, Well Construction Standards, and groundwater use permit and plan requirements. I hereby authorize the District access to this property following reasonable advance notice or, in an emergency, immediately, with such emergency access reported to the owner if advance notice was not possible. The District may access the well for the purposes of inspecting, collecting water quality samples, and investigating conditions relating to the withdrawal, waste, water quality, pollution or contamination of groundwater.

\_\_\_\_\_  
**Signature of Applicant or Authorized Agent\***

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**

*(\*Notarized Agent Authorization Form Required)*

State of Texas, County of \_\_\_\_\_ . SWORN TO AND SUBSCRIBED before me by the said owner or agent on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

\_\_\_\_\_  
My commission expires

## APPLICATION CHECKLIST

The following Items must be completed and submitted with your application form.

### Item 1. Written Descriptive Statements

The applicant must provide a written detailed statement that addresses all of the following components. Please address all of the components below in one “type-written” statement in a word document format. The submitted word document should be signed and dated.

- a) Permit Type
  - State the type of permit that you currently hold and the volume you are currently permitted for (i.e. Conditional Edwards-Class A,B,C,D; Historic Trinity; Saline Edwards)
  - State the type of permit that you are applying for the additional volume increase (i.e. Conditional Edwards-Class A,B,C,D; Historic Trinity; Saline Edwards)
- b) Nature, Purpose & Location
  - Describe the nature and purpose of both the current uses and proposed new uses by the well owner or other proposed users.
  - Describe the well location and the proposed receiving area for the groundwater produced from the well
  - Describe Proposed Transfers or Transports – Location and purpose of any water to be resold, leased, transferred or transported.
- c) Pumpage Volume and Demand Trends
  - List the requested pumpage volume. Describe how the pumpage volume was estimated. The applicant shall provide pumpage volume calculations based on type of use, pumping capabilities, pumping times, pumping frequency, and other pertinent data to substantiate approximate groundwater production. Your estimated volume should demonstrate non-speculative demand.
  - Describe increased demand system growth, and associated pumpage needs related to those trends.
  - Provide an analysis of average, daily, weekly, and/or monthly water usage and pumpage records.
  - List a breakdown of annual volume by types of use (domestic, commercial, irrigation, industrial, etc.)
  - For public water suppliers, provide an estimated or calculated per capita and/or household consumption
- d) Conservation Practices
  - Describe any conservation measures or practices that are anticipated or are currently in place.
- e) Demonstration of Backup Supply (Only for Class B or Class C Edwards Production Permits)
  - Explanation of capability and commitment to use an alternate/backup supply in event of drought declaration
  - For PWSs provide explanation that describes how the infrastructure, agreements, rates, and tariffs will be in place during 1<sup>st</sup> yr of permit

### Item 2. Related Permits and Authorizations

Provide a copy of any notices of application made to the TCEQ to obtain or modify a CCN in order to provide water or wastewater service with water obtained pursuant to the requested production permit. Also, provide notice of any pending, denied, or remanded authorization from a local, state, or federal agency relating to water or wastewater.

### Item 3. Transfers Documentation

If the groundwater is to be resold, leased, or otherwise transferred to others, provide the location to which the groundwater will be delivered, the purpose for which the groundwater will be used, and a copy of the legal documents establishing the right for the groundwater to be sold, leased, or otherwise transferred, including but not limited to any contract for sale, lease, or transfer of groundwater.

### Item 4. User Conservation Plan and User Drought Contingency Plans

District staff can provide you templates for a User Conservation Plan (UCP) and a User Drought Contingency Plan (UDCP). Both will need to be completed, signed, and submitted to the District.

### Item 5. Hydrogeological Report

(If applicable, District staff will notify the applicant if a hydrogeological report is required.) A hydrogeological report can only be performed on a well that is constructed to discretely produce from the target production zone and equipped for the ultimate planned use. If a hydrogeological report is required, District staff will coordinate with the applicant on fulfilling this component of the application.

### Item 6. Additional information requested by District General Manager

The applicant may be asked to submit other facts, information and considerations deemed necessary by the General Manager for protection of the public health and welfare, and conservation and management of natural resources in the District. If it is determined that additional information is needed, District staff will provide guidance in fulfilling this component of the application.

*For District Personnel Use Only*

Submitted ___/___/___ Staff Initials ___	\$500 Application Fee Chk #: _____
Submitted ___/___/___ Staff Initials ___	Application Form
Submitted ___/___/___ Staff Initials ___	Item 1. Written Descriptive Statement Approved on _____
Submitted ___/___/___ Staff Initials ___	Item 2. Related Permits and Authorizations Approved on _____
Submitted ___/___/___ Staff Initials ___	Item 3. Transfers Documentation Approved on _____
Submitted ___/___/___ Staff Initials ___	Item 4. UCP and UDCP Approved on _____
Submitted ___/___/___ Staff Initials ___	Item 5. Hydrogeologic Report Approved on _____
Submitted ___/___/___ Staff Initials ___	Item 6. Notice List and Map Approved on _____

Application Administratively Complete on : _____ Incomplete on : _____
Signature of Completion (District Staff) _____ Date: _____
Board / General Manager Approval: _____ Date: _____ Drought Delay <input type="checkbox"/> Yes <input type="checkbox"/> No
Authorized Pumpage Volume: _____ Aquifer : _____ Use Type: _____
Permit Type & Term: _____ Temp Well # or SWN: _____