

**Barton Springs/Edwards Aquifer Conservation District  
Board of Directors Meeting Minutes**

**Regular Meeting**

**May 12, 2016**

Board members present at commencement: Blayne Stansberry, Craig Smith and Bob Larsen. Mary Stone and Blake Dorsett were absent. Staff present: John Dupnik, Vanessa Escobar, Kendall Bell Enders, Stephen Davis, Brian Smith, and Tammy Raymond. Bill Dugat of Bickerstaff, Heath, Delgado, Acosta also participated in the meeting. Also present were those on the attached sign-in sheet. These minutes represent a summarized version of the meeting; the complete discussion of the following items is recorded digitally.

**1. Call to Order.**

Ms. Stansberry called the meeting to order at 6:00 p.m., noting that a quorum of the Board was present.

**2. Citizen Communications (Public Comments).**

Mr. Les Carnes of Rolling Oaks Subdivision encouraged the Board to approve map C, stating that it is in the best interest in his area.

**3. Routine Business.**

a. **Consent Agenda** Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as an item of Regular Business.

1. **Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.**
2. **Approval of minutes of the Board's April 28, 2016 Regular Meeting and Public Hearings.**
3. **Approval of out-of-state travel for Kendall Bell-Enders and Vanessa Escobar to attend the 2016 Water Smart Conference from October 5-7, 2016 in Las Vegas, Nevada.**

Mr. Smith moved approval of consent agenda items 1 through 3.

Dr. Larsen seconded the motion and it passed unanimously with a vote of 3 to 0.

### **3. Routine Business.**

b. **General Manager's Report.** *(Note: Topics discussed in the General Manager's Report are intended for general administrative and operational information-transfer purposes. The Directors will not take any action unless the topic is specifically listed elsewhere in this agenda.)*

#### **1. Standing Topics.**

- i. Personnel matters and utilization
- ii. Upcoming public events of possible interest
- iii. Aquifer conditions and status of drought indicators

2. **Special Topics.** *(Note: Individual topics listed below may be discussed by the Board in this meeting, but no action will be taken unless a topic is specifically posted elsewhere in this agenda as an item for possible action. A Director may request an individual topic that is presented only under this agenda item be placed on the posted agenda of some future meeting for Board discussion and possible action.)*

- i. Review of Status Update Report – at directors' discretion
- ii. Update on activities related to GMA and regional water planning
- iii. Update on ongoing grant projects
- iv. Update on the activities related to the SH 45 SW roadway project
- v. Update on activities related to the HCP and the associated draft EIS
- vi. Update on activities related to the City of Dripping Springs TPDES permit application
- vii. Update on activities related to the Travis County PGMA

Mr. Dupnik and staff updated the Board and answered Director's questions on the items listed above.

### **4. Discussion and Possible Action.**

#### **4a. Discussion and possible action related to consideration of new boundaries for the District's director precincts to accommodate the expanded area and changes in the City of Austin boundaries.**

Mr. Dupnik stated that the comment period expired on May 9<sup>th</sup> and that a substantial number of comments were received. He said that Ms. Gary did a great job of providing a summary of comments submitted including the commenters and their preferred redistricting plans. He explained that some comments brought up questions related to legal issues, and suggested meeting in Executive Session for discussion with our attorney.

Ms. Stansberry stated that the Board would meet in Executive Session, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), at 6:47 p.m. Ms. Stansberry stated that no final actions or decisions would be made while in Executive Session.

The Board re-convened into open session at 7:24 p.m. Ms. Stansberry stated that no final actions or decisions were made while in Executive Session.

Mr. Smith moved to direct staff to prepare a draft resolution including findings of fact in support of Illustrative Plan CD, to be brought back to the Board for approval.

Dr. Larsen seconded the motion and it passed unanimously with a vote of 3 to 0.

**4b. Discussion and possible action related to approving a Request for Qualification (RFQ) to solicit interest for a preapproved contractor list for various support services.**

Mr. Dupnik explained that our current Master Services Contract list was approved in May of 2012 and expires in August of this year. The intent is to provide a quick response for contractual support that complies with our purchasing policy and are readily accessible to support our small staff. He said that this round we are suggesting that instead of executing all of these contracts; we will ask Board-approval of the list of vendors/entities, and then execute contracts for specific tasks as needed. He went on to say that the individual tasks would be for budgeted items and less than \$5000.

After discussion, Mr. Smith moved approval of the RFQ to solicit interest for a pre-approved contractor list for various support services.

Dr. Larsen seconded the motion and it passed unanimously with a vote of 3 to 0.

**4c. Discussion and possible action related to approval of revisions to the District's guidance document, *Guidelines for Hydrogeologic Reports and Aquifer Testing*.**

Mr. Dupnik stated that these guidelines are more consistent with the new rules and asked Dr. Smith to give an overview.

Dr. Smith gave an overview of the changes to the document due to the annexation of the new territory and to remain consistent with the rules.

Dr. Smith answered questions asked by the Board, and revisions were discussed.

After discussion, Dr. Larsen moved to direct staff to make the revisions discussed in this meeting, and to approve the Guidelines for Hydrogeologic Reports and Aquifer Testing document.

Mr. Smith seconded the motion and it passed unanimously with a vote of 3 to 0.

**4d. Discussion and possible action related to planning for the upcoming interim session legislative activity and setting the District's legislative agenda.**

Mr. Dupnik stated the time to begin planning for the next legislative session is upon us, and would like to verify the Board committee of Dr. Larsen, and Mr. Smith, as primary members for the General Legislative Agenda.

Mr. Smith recommended having the Board President as a primary member, and Ms. Stansberry agreed to serve with Mr. Smith as an alternate.

Mr. Dupnik said that he would set up a meeting with the committee in the next few weeks to start moving towards an agenda.

No formal action was taken by the Board.

**5. Adjournment.**

Without objection, Ms. Stansberry adjourned the meeting at 7:55 p.m.

Approved by the Board on May 26, 2016:

By: Blayne Stansberry  
Blayne Stansberry, President

Attest: Blake Dorsett  
Blake Dorsett, Secretary