

**Barton Springs/Edwards Aquifer Conservation District
Board of Directors Meeting Minutes
Regular Meeting
August 24, 2017**

Board members present at commencement: Blayne Stansberry, Craig Smith and Blake Dorsett. Bob Larsen was absent. Staff present: John Dupnik, Brian Smith, Vanessa Escobar and Tammy Raymond. Bill Dugat of Bickerstaff also participated in the meeting. Also present were those on the attached sign-in sheet. These minutes represent a summarized version of the meeting; the complete discussion of the following items is recorded digitally.

1. Call to Order.

President Stansberry called the meeting to order at 6:02 p.m., noting that a quorum of the Board was present.

2. Citizen Communications (Public Comments of a General Nature).

There were no comments of a general nature.

3. Routine Business.

- a. **Consent Agenda.** Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as an item of Regular Business.

1. **Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.**
2. **Approval of minutes of the Board's August 10, 2017 regular Meeting and Public Hearing.**
3. **Approval of out-of-state travel for Brian Hunt to attend training on geologic software (RockWorks17) in Golden Colorado in September 2017.**

Director Smith moved approval of consent agenda items 1 through 3, noting invoices from Carollo in the amount of \$16,203.00, and Water Monitoring Solutions in the amount of \$10,305.00.

Director Dorsett seconded the motion and it passed unanimously with a vote of 3 to 0.

3. Routine Business.

b. General Manager's Report. *(Note: Topics discussed in the General Manager's Report are intended for general administrative and operational information-transfer purposes. The Directors will not take any action unless the topic is specifically listed elsewhere in this agenda.)*

Topics.

- i. **Personnel matters and utilization**
- ii. **Upcoming public events of possible interest**
- iii. **Aquifer conditions and status of drought indicators**
- iv. **Update on team activities and highlights**
- v. **Update on area roadway projects**
- vi. **Update on the District HCP and ITP application**
- vii. **Update on legislative activity of interest to the District**

Mr. Dupnik, staff, and Bill Dugat, updated the Board and answered Director's questions on the items listed above.

4a. Discussion and possible action related to selection of the first-choice firm to provide technical services related to development of an integrated groundwater data management and reporting system and authorization to initiate contract negotiations.

Mr. Dupnik stated that the District issued a Request for Qualifications (RFQ) in March and received nine Statements of Qualifications (SOQ) from firms. The list was then narrowed down to five qualified firms that were asked to respond to a Request for Proposals (RFP). After proposals from the five firms were reviewed, the list was further narrowed down the two highest ranked firms for the first round of interviews. An interview panel consisting of the staff database team and the Board subcommittee (Blayne Stansberry and Mary Stone) interviewed the two firms. Both of the interviewed firms were scored on the basis of their proposals and the interviews and Intera was selected as the first-choice firm based on the selection criteria.

Mr. Dupnik recommended that the Board authorize staff to begin contract negotiations with Intera as the highest rated and therefore, the first-choice firm. Mr. Dupnik also recommended that if acceptable terms cannot be negotiated with the first-choice firm, then staff be authorized to initiate negotiations with the next-ranked firm. He ended with saying that this process is consistent with our procurement process.

President Stansberry stated that both firms were quite exceptional and very qualified but suggested that the committee be consulted before initiating any negotiations with the second ranked firm if an agreement with Intera cannot be reached.

Mr. Dupnik stated the modification to the recommendation as:

The Board to authorize staff to begin negotiations with Intera and if an agreement cannot be reached, we would reconvene the subcommittee to discuss the best process for moving forward.

Director Smith moved to follow the staff's recommendation and authorize the opening of negotiations with the first choice firm Intera, and if those negotiations are not fruitful, then the matter would be referred back to the committee for a subsequent recommendation.

Director Dorsett seconded the motion and it passed unanimously with a vote of 3 to 0.

4b. Discussion and possible action related to the revision and update of the District's Management Plan.

Mr. Dupnik explained that earlier in the summer the Board went through several rounds of vetting the preliminary draft of the Management Plan, and was approved for submittal to the TWDB for pre-review. He said that in the backup material is the result of that pre-review and noted that the required and suggested edits were relatively minor. He and Ms. Escobar then went through those edits from the TWDB and the timeline of deadlines.

Ms. Escobar requested the following two action items:

- 1) Approval of the suggested edits presented
- 2) Schedule a Public Hearing on September 28th

After discussion, Director Smith moved to authorize the staff to incorporate the edits presented in the backup and set a Public Hearing on the adoption of the Management Plan on September 28th.

Directors' Reports. *(Note: Directors' comments under this item cannot address an agenda item posted elsewhere on this agenda and no substantive discussion among the Board Members or action will be allowed in this meeting. Communications reported under this item may be used to support Performance Standard 4-1 of the District's Management Plan related to demonstration of effective communication with District constituents.)*

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- Meetings and conferences attended or that will be attended;
- Committee formation and updates;
- Conversations with public officials, permittees, stakeholders, and other constituents;
- Commendations; and
- Issues or problems of concern.

Director Smith reported the following:

Attended a City of Austin Subcommittee meeting on Barton Springs.
Webinar on the Texas Water Law Update
Attended the USF&W service HCP meeting
Attended the 30th Anniversary Party

Will attend the RWQPP meeting tomorrow

Director Stansberry reported the following:

Attended two Budget Committee meetings
Attended the 30th Anniversary Party
Attended database interviews
Stated that she vacationed in Wimberley and swam in some Hill Country swimming holes.

Director Dorsett reported the following:

Attended Creedmoor Maha meetings
Attended District Board meetings

4c. Discussion and possible action related to the City of Dripping Springs TPDES permit application to authorize direct discharge of treated wastewater to Onion Creek in the contributing zone of the Barton Springs segment of the Edwards Aquifer.

President Stansberry stated that the Board would meet in Executive Session as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney) at 7:13 p.m. President Stansberry stated that no final actions or decisions would be made while in Executive Session.

The Board reconvened into open session at 7:37 p.m. President Stansberry stated that no final actions or decisions were made while in Executive Session.

No action was taken.

6. Adjournment.

Without objection, President Stansberry adjourned the meeting at 7:37 p.m.

Approved by the Board on September 28, 2017

By: Blayne Stansberry Attest: Blake Dorsett
Blayne Stansberry, President Blake Dorsett, Board Secretary