

**Barton Springs/Edwards Aquifer Conservation District
Board of Directors Meeting Minutes
Regular Meeting
August 27, 2015**

Board members present at commencement: Mary Stone, Blayne Stansberry, Bob Larsen, Craig Smith and Blake Dorsett. Staff present: John Dupnik, Dana Wilson, Brian Smith, Robin Gary, Vanessa Escobar, and Tammy Raymond. Bill Dugat of Bickerstaff, Heath, Delgado, Acosta also participated in the meeting. Also present were those on the attached sign-in sheet. These minutes represent a summarized version of the meeting; the complete discussion of the following items is recorded digitally.

1. Call to Order.

Ms. Stone called the meeting to order at 6:02 p.m., noting that a quorum of the Board was present.

2. Citizen Communications (Public Comments).

There were no public comments of a general nature.

3. Routine Business.

a. **Consent Agenda** Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as an item of Regular Business.

1. **Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.**
2. **Approval of minutes of the Board's July 30, 2015 Regular Meeting.**
3. **Approval of end-of-year adjustments to the FY15 Budget.**
4. **Approval of records disposition according to the TSLAC-approved District Records Retention Schedule.**
5. **Ratification of the assignment agreement between the District, Tom Hegemier (Hegemier) and Alan Plummer Associates, Inc. (APAI) assigning Hegemier contract with the District to APAI as approved by the General Manager.**

6. Approval of out-of-state travel for Brian Hunt to attend the Aquifer Testing for Improved Hydrogeologic Site Characterization workshop in Fort Collins, Colorado from September 9-10, 2015.
7. Approval of out-of-state travel for Brian Smith to attend the 14th Sinkhole Conference in Rochester, Minnesota from October 5-9, 2015.
8. Approval of the Regional Facility Grant Contract with the Texas Water Development Board.

Mr. Smith moved approval of consent agenda items 3a. 1 - 7 with a correction in the minutes on Dr. Larsen's Director Report.

Ms. Stansberry seconded the motion and it passed with a vote of 5 to 0.

Ms. Stone moved item 3a. 8. to the regular agenda for discussion.

4. Discussion and Possible Action.

3a8. Approval of the Regional Facility Grant Contract with the Texas Water Development Board.

Ms. Stone asked who covers the details of the contract.

Dr. Smith answered that it is a large document and that there are a lot of details. He went on to say that he would handle some of the details, and others would be handled by the consulting engineers, and Dana Wilson.

No action was taken.

3. Routine Business.

- b. **General Manager's Report.** *(Note: Topics discussed in the General Manager's Report are intended for general administrative and operational information-transfer purposes. The Directors will not take any action unless the topic is specifically listed elsewhere in this agenda.)*

1. Standing Topics.

- i. Personnel matters and utilization
- ii. Upcoming public events of possible interest
- iii. Aquifer conditions and status of drought indicators

2. **Special Topics.** *(Note: Individual topics listed below may be discussed by the Board in this meeting, but no action will be taken unless a topic is specifically posted elsewhere in this agenda as an item for possible action. A Director may request an individual topic that is presented only under this agenda item be placed on the posted agenda of some future meeting for Board discussion and possible action.)*

- i. Review of Status Update Report – at directors’ discretion
- ii. Update on activities related to GMA and regional water planning
- iii. Update on Regulatory Compliance Team activities
- iv. Update on ongoing Aquifer Science Team projects
- v. Update on the review of the Employees Policy Manual
- vi. Update on activities related to the HCP and the associated draft EIS

Mr. Dupnik and staff updated the Board and answered Director’s questions on the items listed above.

4. Discussion and Possible Action.

4a. Discussion and possible action related to activities associated with annexation and a report on recent and future outreach events.

Ms. Escobar reported the status of 30 potential permittees:

- 13 - Actively working on their temporary permits
- 3 – Aware of the need for a permit and a meeting has been scheduled
- 6 – Aware of the need for a permit but has not yet scheduled a meeting
- 5 – Letters mailed but no communication
- 3 – Still need to be contacted

She ended with saying that the deadline for submitting an application for a temporary permit is September 19, 2015. Any applications submitted after that date will go through a regular application process, and will not get some of the benefits that are tied to a temporary permit.

Gap Strategies gave a presentation on their efforts to augment outreach to potential permittees and well owners in the newly annexed area, including the following topics:

Identifying permittees

Three permittee info sessions

Town Hall meeting with approximately 200 in attendance

Outreach efforts on Face Book, Twitter, Social Media Ads, newspaper ads, press and media releases.

Ms. Gary complimented Gap Strategies saying that people are paying attention. She said that there have been 1000 hits online and 180 registrations so far. She thanked everyone including a volunteer named Sheri Overton.

Ms. Stone thanked the staff and Gap Strategies for their efforts and success in getting the word out.

4b. Discussion and possible action related to activities associated with the District review of State Highway 45 Southwest design plans.

Mr. Tom Hegemier gave an update on ongoing design review of proposed stormwater controls for SH 45 SW including the current design approach, ongoing activities, and future activities. He then answered questions from the Board.

4c. Discussion and possible action related to formation of a Facilities Upgrades Board subcommittee and activities related to office building renovations planning.

Mr. Dupnik stated that the Board subcommittee comprised of Ms. Stansberry and Mr. Smith met with Robert Steinbomer, the architect who was awarded the contract after an RFQ process. He said that Mr. Steinbomer is currently working on the development of options for the functional needs of the District, within our \$150,000 budget.

Ms. Stansberry commented that there is a septic issue to deal with, and that we could only build 1000 square feet or less.

Mr. Smith stated that part of the need is more room, and he suggested closing in the porch to obtain that space.

Mr. Dorsett asked what the building is appraised for, and would it be cost effective to stay here.

Dr. Larsen also questioned spending that amount of money on a building surrounded by auto repair and muffler shops. He said that it may be better to move south now that the District has annexed the new area.

4d. Discussion and possible action related to assessment of District Goals and Objectives for FY15, and identification of possible goals for FY16.

Mr. Dupnik presented the progress report provided as supplemental backup for the FY 15 District Goals and Objectives adopted by the Board on September 14, 2014. He explained that each Goal was tied to a specific team, and stated that in staff's opinion, significant progress was made and that each Goal was achieved.

Dr. Larsen commended the Board and staff for their accomplishments collectively.

After discussion, Mr. Smith moved that the Board finds that the Board and staff have substantially achieved the FY 15 Goals and Objectives.

Dr. Larsen seconded the motion and is passed with a vote of 5 to 0.

6. Directors' Reports. *(Note: Directors' comments under this item cannot address an agenda item posted elsewhere on this agenda and no substantive discussion among the Board Members or action will be allowed in this meeting. Communications reported under this item may be used to support Performance Standard 4-1 of the District's Management Plan related to demonstration of effective communication with District constituents.)*

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- Meetings and conferences attended or that will be attended;
- Conversations with public officials, permittees, stakeholders, and other constituents;
- Commendations; and
- Issues or problems of concern.

Mr. Dorsett reported the following:

Attended the City of Mustang Ridge Council Meeting
 Attended the Creedmoor Maha Board meeting
 Met with Bobby and Earl Burkland
 Met with Charles Laws in regard to TDS
 Met with T.J. Higginbotham about his pending permit
 Met with Joe Sustaita on SH 130

Dr. Larsen reported the following:

Lunch with Ken Jacobs of Onion Creek HOA
 Presentation to Onion Creek HOA with John Dupnik
 Attended SOQ meeting
 Attended the three day TAGD Summit in San Marcos

Ms. Stone reported the following:

Attended the Town Hall meeting in Wimberley
 Attended the TAGD Summit

Ms. Stansberry reported the following:

Attended a Building Committee meeting

Mr. Smith reported the following:

Attended the Town Hall meeting in Wimberley
 Attended the ceremony of the Violet Crown Trail
 Attended a Building Committee meeting
 Met with John Dupnik and Bob Larsen on the TWDB Grant
 Attended the Texas Groundwater Summit
 Will attend a Happy Hour for the 10th Anniversary of the RWQPP at Nutty Brown Café in Dripping Springs

4. Discussion and Possible Action.

4e. Discussion and possible action related to evaluation of the performance of the General Manager's office in FY15 including assessment of incentive compensation.

Ms. Stone stated that the Board would adjourn into Executive Session as authorized by the Texas Government Code Section 551.074 Personnel Matters at 7:41 p.m. Ms. Stone stated that no final actions or decisions would be made while in Executive Session.

The Board re-convened into open session at 8:13 p.m. Ms. Stone stated that no final actions or decisions were made while in Executive Session.

Dr. Larsen made the following motion:

Relating to the assessment of the District Goals and Objectives; Mr. Dupnik's objectives were exemplary achieved and he has requested a cost of living increase of 1.5% of his salary with no merit increase, but the performance based compensation will be 10% of his salary. He complimented Mr. Dupnik for what he has accomplished, and how he has helped lead us in an extremely trying year.

Ms. Stansberry seconded the motion and it passed unanimously with a vote of 5 to 0.

6. Adjournment.

Without objection, Ms. Stone adjourned the meeting at 8:16 p.m.

Approved by the Board on September 10, 2015:

By: Mary Stone
Mary Stone, President

Attest: Blayne Stansberry
Blayne Stansberry, Secretary