

**Barton Springs/Edwards Aquifer Conservation District
Board of Directors Meeting Minutes
Special Meeting
Telephone & Videoconference
September 9, 2021**

Board members present at commencement: Blayne Stansberry, Christy Williams, Dan Pickens, and Craig Smith. Staff present included: Brian Smith, Dana Wilson, Kendall Bell Enders, Michael Redman, Justin Camp, Erin Swanson, David Marino, Jeff Watson, and Tammy Raymond. These minutes represent a summarized version of the meeting; the complete discussion of the following items is recorded digitally.

Note: The Board of Directors of the Barton Springs/Edwards Aquifer Conservation District reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by the Texas Government Code Sections §551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development) 418.183 (Homeland Security). No final action or decision will be made in Executive Session.

1. Call to Order.

President Stansberry called the virtual meeting to order at 4:02, noting that a quorum of the Board was present.

2. Citizen Communications (Public Comments of a General Nature).

There were no public comments of a general nature.

3. Consent Agenda.

3a. Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.

3b. Approval of minutes of the Board's August 12, 2021 Special Meeting.

3c. Approval of appointing Michael Redman as the GMA 10 Representative.

3d. Approval of purchase order in the amount of \$8884.30 to Westbay Instruments for technician services for the monitor well installation at Jacob's Well.

3e. Approval of initiating a biannual review of the Employee Policy Manual.

Director Smith moved approval of consent agenda items 3a. through 3e., noting an invoice from Bickerstaff, Heath in the amount of \$5060.70.

Director Pickens seconded the motion and it passed unanimously with a vote of 4 to 0.

4. Discussion and possible action.

4a. Discussion and possible action related to providing eligible district employees a cost-of-living salary adjustment.

President Stansberry stated that merit increases were approved in the FY 2022 budget, but since we are without a general manager at this time, a cost-of-living salary adjustment is warranted to eligible employees.

Ms. Wilson stated that the 2% increase is less than the amount that was budgeted for merit increases so no budget amendment is needed.

Director Smith moved to approve a 2% cost-of-living salary adjustment to eligible employees.

Director Pickens seconded the motion and it passed unanimously with a vote of 4 to 0.

4b. Discussion and possible action on video conferencing Board Meetings authorized by the Open Meetings Act.

Dr. Smith stated that the staff has worked with President Stansberry to comply with the Open Meetings Act.

Mr. Dugat stated that we are required to have the presiding officer physically located where the meeting is posted, and that all Board members are shown on the screen throughout the entire meeting. He stated that with the changes that have been made, the District is now in compliance.

President Stansberry thanked the staff for coordinating the meeting and buying the necessary equipment needed to keep the meetings in compliance.

4c. Discussion and possible action on obtaining redistricting services following the 2020 Census.

Mr. Dugat explained that legislation states that the District has five single member districts with two of them being inside of the City of Austin. The 2020 census triggered the need for redistricting, even though one was conducted in 2016 after the shared territory was acquired. He went through the process and timeline and said that the cost would be approximately \$30,000.

Director Smith moved to engage Bickerstaff Heath Delgado Acosta LLP to provide redistricting services as in our backup and authorize the Board President to sign the engagement letter.

Director Williams seconded the motion and it passed unanimously with a vote of 4 to 0.

4d. Discussion and possible action related to enforcement against Aqua Texas -Bliss Spillar for noncompliance with District Drought Rules and its Permit.

President Stansberry stated that the Board would meet in Executive Session as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney) at 4:21p.m.

President Stansberry stated that no final actions or decisions would be made while in Executive Session.

The Board reconvened into open session at 5:27 p.m. President Stansberry stated that no final actions or decisions were made while in Executive Session.

No action was taken.

5. General Manager's Report.

Topics

- a. Updates on the hiring committee activities for General Manager vacancy.
- b. Review of Status Report and update on team activities/projects.
- c. Aquifer status update.
- d. Upcoming events of possible interest.

Staff gave updates on the items above.

6. Directors' Reports.

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- Meetings and conferences attended or that will be attended;
- Board committee updates;
- Conversations with public officials, permittees, stakeholders, and other constituents;
- Commendations; and
- Issues or problems of concern.

Board members that had outside and Zoom meetings gave reports.

7. Adjournment.

With no objection, President Stansberry adjourned the meeting at 5:50 p.m.

Approved by the Board on October 14, 2021

By: Blayne Stansberry
Blayne Stansberry, Board President

Attest: Christy Williams
Christy Williams, Board Secretary