



**NOTICE OF MEETING OF THE  
BARTON SPRINGS EDWARDS AQUIFER CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

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**Thursday, May 9, 2024**

**5:00 PM**

**IN-PERSON**

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Notice is given that a **Regular Meeting** of the Board of Directors (Board) of the Barton Springs/Edwards Aquifer Conservation District will be held on **Thursday, May 9, 2024** commencing at **5:00 p.m.** at the **District office, located at 1124 Regal Row, Austin, Texas.**

This meeting will be audio recorded and the recording will be available on the District’s website after the meeting.

Public Comments at the Board Meeting – Please complete a comment card prior to the start of the meeting. Each registered person will be recognized and identified by the Presiding Officer or staff moderating the communications when it is their turn to speak. **Public comment is limited to 3 minutes per person.**

**AGENDA**

Note: The Board of Directors of the Barton Springs/Edwards Aquifer Conservation District reserves the right to meet in Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by the Texas Government Code Sections §551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donati), 418.18374 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Homeland Security). No final action or decision will be made in Executive Session.

- 1. Call to Order.**
- 2. Citizen Communications (Public Comments of a General Nature).**
- 3. Consent Agenda.** *(Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as a separate item of Regular Business on this agenda.)*
  - a. Approval of Financial Reports under the Public Funds Investment Act, Directors’ Compensation Claims, and Specified Expenditures greater than \$5,000. **(Pages 7,26)**
  - b. Approval of minutes of the Board’s April 11, 2024, Regular Meeting and Public Hearing and the April 16, 2024, Special-Called Meeting. **(Page 30)**

**4. General Manager's Report. Discussion and possible action. (Page 38)**

**Topics**

- a. Review of key team activities/projects.
  - i. Trinity Sustainable Yield Study
  - ii. Administrative Program update
  - iii. Conservation grant status
  - iv. New monitoring wells status: update
  - v. New Property Developments within the District
- b. Aquifer status update.
- c. Upcoming events of possible interest.

**5. Discussion and possible action.**

- a. Discussion and possible action related to the performance and compliance of District permittees with their User Drought Contingency Plan curtailments.
- b. Discussion and possible action on a combined drilling authorization and Individual Production Permit (IPP) application during District-declared drought for Oak Haven Preserve. The well location is 1775 Hilliard Rd, San Marcos, TX 78666, in Precinct 1. Lat/Long: 29.93444° N, -97.95592° W. The annual volume applied for is 1,642,500 gallons from the Upper Trinity Aquifer and is for a public water supply use type. (Page 50)
- c. Discussion and possible action on an Individual Production Permit (IPP) application during District-declared drought for PQ Holdings, LLC. The well location is 12419 Lowden Lane, Austin, TX 78652, in Precinct 2. Lat/Long: 30° 8' 9.72"N, -97° 50' 4.44"W. the annual volume applied for is 72,857 gallons from the Edwards Aquifer, converting an existing-exempt Edwards well to a Class A Conditional well for a commercial use type. (Page 54)
- d. Discussion and possible action on EEOC No. 451-2024-00138 charge of discrimination by Brian Smith against the District.
- e. Discussion and possible action on the Agreed Order presented to Ruby Ranch Water Supply Corporation.
- f. Discussion and possible action on a Statement of Work under a MSA with the Austin Alliance Group. (Page 59)
- g. Discussion and possible action on a new Master Service Agreement and an initial Statement of Work with William R. Hutchison, Ph.D., P.E., P.G. (Page 64)
- h. Discussion and possible action on the District's transition to new general counsel by end of the calendar year. (Page 75)

## 6. Director Reports.

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- Meetings and conferences attended or that will be attended;
- Board committee updates;
- Conversations with public officials, permittees, stakeholders, and other constituents;
- Commendations; and
- Issues or problems of concern.

## 7. Adjournment.

**Please note:** This agenda and available related documentation, if any, have been posted on the District website, [www.bseacd.org](http://www.bseacd.org). If you have a special interest in a particular item on this agenda and would like any additional documentation that may be developed for Board consideration, please let staff know at least 24 hours in advance of the Board Meeting so that we can have those copies made for you. The Barton Springs/Edwards Aquifer Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the District office at 512-282-8441 at least 24 hours in advance if accommodation is needed.

Item 1

Call to Order

## Item 2

### Citizen Communications

## Item 3

### Consent Agenda

*(Note: These items may be considered and approved as one motion. Directors or citizens may request any consent item be removed from the consent agenda, for consideration and possible approval as a separate item of Regular Business on this agenda.)*

- a. Approval of Financial Reports under the Public Funds Investment Act, Directors' Compensation Claims, and Specified Expenditures greater than \$5,000.
- b. Approval of minutes of the Board's April 11, 2024, Regular Meeting and Public Hearing and the April 16, 2024, Special-Called Meeting.

# Financial Reports – March 2024

## May 9, 2024 Board Meeting

(These report numbers are pre-audit adjustments)

**1. Profit and Loss Budget vs Actual (Page 8)**

September 1, 2023 through April 30, 2024

**2. Profit and Loss Previous Year Comparison (Page 14)**

September 1, 2023 through April 30, 2024

**3. Balance Sheet Previous Year Comparison (Page 20)**

As of April 30, 2024 (compared to April 30, 2023)

**4. Truist Credit Card (Page 24)**

Statement from March 6, 2024 – April 5, 2024

**1. Profit and Loss Budget vs Actual**

**September 1, 2023 through April 30, 2024**





# BARTON SPRINGS EDWARDS AQUIFER

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

September 2023 - April 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
4300.0 PROJECT INCOME				
4350.0 Magellan-CoA-BSEACD Wells	79,626.25	0.00	79,626.25	
<b>Total 4300.0 PROJECT INCOME</b>	<b>79,626.25</b>	<b>0.00</b>	<b>79,626.25</b>	
4400.0 Interest Income (Banking & TexPool)				
4625.0 MISCELLANEOUS INCOME				
4626.1 Other Income	10,410.40		10,410.40	
<b>Total 4625.0 MISCELLANEOUS INCOME</b>	<b>10,410.40</b>		<b>10,410.40</b>	
4800.0 USAGE AND PRODUCTION FEES				
4801.0 Permittees Water Production Fee	501,302.17	637,047.00	-135,744.83	78.69 %
4803.0 CoA Water Use Fee Assessment	658,980.00	878,640.00	-219,660.00	75.00 %
4805.0 Permittees Annual Permit Fee	9,075.00	8,925.00	150.00	101.68 %
4807.0 Permittees Water Transport Fees	124,000.00	124,000.00	0.00	100.00 %
<b>Total 4800.0 USAGE AND PRODUCTION FEES</b>	<b>1,293,357.17</b>	<b>1,648,612.00</b>	<b>-355,254.83</b>	<b>78.45 %</b>
4810.0 OTHER FEES				
4815.0 Well Develop Application Inspec	6,400.00	9,800.00	-3,400.00	65.31 %
4816.0 Meter Reading Fees/Pluggings	750.00		750.00	
4816.1 Shared Territory Monitoring	2,500.00	2,500.00	0.00	100.00 %
4817.0 Enforcement Fines and Penalties	18,401.50		18,401.50	
4817.1 Agreed Orders 2023 Drought	202,100.00		202,100.00	
4818.0 Drought Management Fees	20,005.00		20,005.00	
<b>Total 4810.0 OTHER FEES</b>	<b>250,156.50</b>	<b>12,300.00</b>	<b>237,856.50</b>	<b>2,033.79 %</b>
Services	1,522,077.06		1,522,077.06	
<b>Total Income</b>	<b>\$3,226,833.68</b>	<b>\$1,700,912.00</b>	<b>\$1,525,921.68</b>	<b>189.71 %</b>
<b>GROSS PROFIT</b>	<b>\$3,226,833.68</b>	<b>\$1,700,912.00</b>	<b>\$1,525,921.68</b>	<b>189.71 %</b>
<b>Expenses</b>				
6000.0 UTILITIES				
6001.0 Electricity & Water Service	3,452.52	6,000.00	-2,547.48	57.54 %
6002.0 Phone, Internet, Telemetry	6,549.42	16,000.00	-9,450.58	40.93 %
6003.0 Smartphone Reimbursements	2,600.00		2,600.00	
<b>Total 6002.0 Phone, Internet, Telemetry</b>	<b>9,149.42</b>	<b>16,000.00</b>	<b>-6,850.58</b>	<b>57.18 %</b>
<b>Total 6000.0 UTILITIES</b>	<b>12,601.94</b>	<b>22,000.00</b>	<b>-9,398.06</b>	<b>57.28 %</b>
6005.0 Print/Copy/Photo Services	68.56	2,000.00	-1,931.44	3.43 %
6007.0 Postage/Freight/Shipping	176.71	2,000.00	-1,823.29	8.84 %
6010.0 Office Supplies	3,067.07	6,000.00	-2,932.93	51.12 %
6010.1 Canteen	1,807.16		1,807.16	
<b>Total 6010.0 Office Supplies</b>	<b>4,874.23</b>	<b>6,000.00</b>	<b>-1,125.77</b>	<b>81.24 %</b>
6010.2 Office Furniture		5,000.00	-5,000.00	
6011.0 Comp Hardware-Plotter Supplies	10,491.08	25,000.00	-14,508.92	41.96 %



# BARTON SPRINGS EDWARDS AQUIFER

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

September 2023 - April 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6014.0 Software Acquisition & Upgrades	3,972.82	6,000.00	-2,027.18	66.21 %
6015.0 IT Monthly Maintenance	14,221.87	30,000.00	-15,778.13	47.41 %
6016.0 Meeting Expense	1,328.30	4,500.00	-3,171.70	29.52 %
6017.3 Sponsorships		5,000.00	-5,000.00	
6019.0 Subscriptions/Publications	617.41	5,000.00	-4,382.59	12.35 %
6020.0 Advertising	105.00	4,000.00	-3,895.00	2.63 %
6020.12 Public Notices	3,542.91		3,542.91	
<b>Total 6020.0 Advertising</b>	<b>3,647.91</b>	<b>4,000.00</b>	<b>-352.09</b>	<b>91.20 %</b>
6021.0 MISCELLANEOUS EXPENSES				
6021.2 General	74,292.51		74,292.51	
6021.5 Payroll Processing Fees	4,440.94		4,440.94	
<b>Total 6021.0 MISCELLANEOUS EXPENSES</b>	<b>78,733.45</b>		<b>78,733.45</b>	
6021.4 6021.4 Credit Card Late Fee	39.99		39.99	
6021.6 6021.6 Credit Card Interest	7.33		7.33	
6022.0 Accounting System Operation	1,309.00	7,500.00	-6,191.00	17.45 %
6022.1 Timekeeping Service-prepaid	698.00		698.00	
<b>Total 6022.0 Accounting System Operation</b>	<b>2,007.00</b>	<b>7,500.00</b>	<b>-5,493.00</b>	<b>26.76 %</b>
6023.0 MAINTENANCE				
6024.0 Auto Maintenance	1,421.18	5,500.00	-4,078.82	25.84 %
6025.0 Office Complex Maintenance	11,855.07	11,000.00	855.07	107.77 %
6025.4 Facilities Repairs	1,600.48	7,000.00	-5,399.52	22.86 %
<b>Total 6023.0 MAINTENANCE</b>	<b>14,876.73</b>	<b>23,500.00</b>	<b>-8,623.27</b>	<b>63.31 %</b>
6030.0 CAPITAL OUTLAY-over 5,000				
6035.0 Vehicles - Capital		40,000.00	-40,000.00	
<b>Total 6030.0 CAPITAL OUTLAY-over 5,000</b>		<b>40,000.00</b>	<b>-40,000.00</b>	
6040.0 LEASES				
6040.2 Copier Lease & Maintenance	5,447.25	8,500.00	-3,052.75	64.09 %
6040.3 Postage Machine Lease	794.70	1,150.00	-355.30	69.10 %
<b>Total 6040.0 LEASES</b>	<b>6,241.95</b>	<b>9,650.00</b>	<b>-3,408.05</b>	<b>64.68 %</b>
6065.0 DIRECTOR EXPENSES		0.00	0.00	
6065.1 Directors Travel/Meals	0.00	2,500.00	-2,500.00	0.00 %
6065.3 Directors Non-Travel Reimb/Exp	55.16		55.16	
<b>Total 6065.0 DIRECTOR EXPENSES</b>	<b>55.16</b>	<b>2,500.00</b>	<b>-2,444.84</b>	<b>2.21 %</b>
6066.0 Directors Compensation	7,150.00	25,000.00	-17,850.00	28.60 %
6075.0 DUES & MEMBERSHIPS	-70.00	6,100.00	-6,170.00	-1.15 %
6076.0 District Dues & Memberships	2,405.00		2,405.00	
6077.0 Staff Dues & Memberships	45.00		45.00	
<b>Total 6075.0 DUES &amp; MEMBERSHIPS</b>	<b>2,380.00</b>	<b>6,100.00</b>	<b>-3,720.00</b>	<b>39.02 %</b>
6080.0 COMMUNICATIONS AND OUTREACH				



# BARTON SPRINGS EDWARDS AQUIFER

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

September 2023 - April 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6080.20 Communications and Outreach		3,000.00	-3,000.00	
6080.29 Equipment and Supplies	247.49	4,000.00	-3,752.51	6.19 %
6080.34 Scholarship Programs/Awards	6,000.00	7,500.00	-1,500.00	80.00 %
6080.35 Programs/Events	4,661.32	5,800.00	-1,138.68	80.37 %
<b>Total 6080.0 COMMUNICATIONS AND OUTREACH</b>	<b>10,908.81</b>	<b>20,300.00</b>	<b>-9,391.19</b>	<b>53.74 %</b>
6081.0 REGULATORY COMPLIANCE				
6081.1 Projects & Services		5,000.00	-5,000.00	
6081.2 Well Sampling and Services	650.00		650.00	
6081.6 Equipment and Supplies	36.00	2,500.00	-2,464.00	1.44 %
<b>Total 6081.0 REGULATORY COMPLIANCE</b>	<b>686.00</b>	<b>7,500.00</b>	<b>-6,814.00</b>	<b>9.15 %</b>
6084.92 GENERAL MANAGEMENT				
6086.3 Administrative Expenses	217.16	20,000.00	-19,782.84	1.09 %
6086.4 Non-contracted Support	53.86	5,000.00	-4,946.14	1.08 %
6086.5 Logo/Apparel/Equipment	442.00		442.00	
<b>Total 6084.92 GENERAL MANAGEMENT</b>	<b>713.02</b>	<b>25,000.00</b>	<b>-24,286.98</b>	<b>2.85 %</b>
6089.0 AQUIFER SCIENCE				
6089.1 Hydrogeologic Characterization	150.87	3,000.00	-2,849.13	5.03 %
6089.2 Water Chemistry Studies	674.00	4,000.00	-3,326.00	16.85 %
6089.3 Monitor Wells, Equipment /Suppl	14,495.90	8,000.00	6,495.90	181.20 %
<b>Total 6089.0 AQUIFER SCIENCE</b>	<b>15,320.77</b>	<b>15,000.00</b>	<b>320.77</b>	<b>102.14 %</b>
6095.0 CONTRACTED SUPPORT				
6095.1 Aquifer Science Team	6,750.00	26,750.00	-20,000.00	25.23 %
6095.2 Regulatory Compliance Team		3,000.00	-3,000.00	
6095.3 General Management	36,192.55	20,000.00	16,192.55	180.96 %
6095.4 Communications Outreach Team	10,408.87	16,000.00	-5,591.13	65.06 %
6095.5 Policy and Project Management	21,130.95	65,000.00	-43,869.05	32.51 %
<b>Total 6095.0 CONTRACTED SUPPORT</b>	<b>74,482.37</b>	<b>130,750.00</b>	<b>-56,267.63</b>	<b>56.97 %</b>
6100.0 INSURANCE - DISTRICT		7,047.00	-7,047.00	
6101.0 Liability & Property - Pre-paid	2,261.80		2,261.80	
<b>Total 6100.0 INSURANCE - DISTRICT</b>	<b>2,261.80</b>	<b>7,047.00</b>	<b>-4,785.20</b>	<b>32.10 %</b>
6150.0 INSURANCE - GROUP		16,000.00	-16,000.00	
6151.1 Health Insurance Employee	61,183.10	95,000.00	-33,816.90	64.40 %
6151.11 Health Insurance Dependents	5,245.37	8,000.00	-2,754.63	65.57 %
6151.2 Dental Insurance Employee	4,278.83	5,400.00	-1,121.17	79.24 %
6151.3 Life Insurance Employee	4,223.15	9,250.00	-5,026.85	45.66 %
6151.4 Vision Insurance Employee	383.94	1,000.00	-616.06	38.39 %
<b>Total 6150.0 INSURANCE - GROUP</b>	<b>75,314.39</b>	<b>134,650.00</b>	<b>-59,335.61</b>	<b>55.93 %</b>
6160.0 LEGAL SERVICES		85,000.00	-85,000.00	
6161.0 General Matters / Personnel	32,990.25		32,990.25	
6169.0 Legislation	4,000.00		4,000.00	



# BARTON SPRINGS EDWARDS AQUIFER

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

September 2023 - April 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 6160.0 LEGAL SERVICES</b>	<b>36,990.25</b>	<b>85,000.00</b>	<b>-48,009.75</b>	<b>43.52 %</b>
6170.0 PROFESSIONAL SERVICES				
6173.0 Financial Annual Audit	14,950.00	14,950.00	0.00	100.00 %
6176.0 Website and Database	94.00	0.00	94.00	
6176.1 District Database Project	33,430.50	36,000.00	-2,569.50	92.86 %
6176.4 Shared Territory		2,500.00	-2,500.00	
6176.6 GMA-10 Planning Cycle		7,500.00	-7,500.00	
6177.0 Standard Retirement Plan Admin	8,839.96	35,200.00	-26,360.04	25.11 %
6178.0 Elections/Redistrict/Co Coding		15,000.00	-15,000.00	
<b>Total 6170.0 PROFESSIONAL SERVICES</b>	<b>57,314.46</b>	<b>111,150.00</b>	<b>-53,835.54</b>	<b>51.56 %</b>
6179.0 LEGISLATION	3,000.00	12,000.00	-9,000.00	25.00 %
6180.0 PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	
6180.1 Aquifer Science	1,403.56	6,250.00	-4,846.44	22.46 %
6180.2 RegComp	2,105.34	9,375.00	-7,269.66	22.46 %
6180.3 Education	701.78	3,125.00	-2,423.22	22.46 %
6180.4 GM Team	2,108.26	3,125.00	-1,016.74	67.46 %
6180.5 Administration	296.78	3,125.00	-2,828.22	9.50 %
<b>Total 6180.0 PROFESSIONAL DEVELOPMENT</b>	<b>6,615.72</b>	<b>25,000.00</b>	<b>-18,384.28</b>	<b>26.46 %</b>
6199.0 SALARIES AND WAGES		0.00	0.00	
6200.0 Salaries	364,995.36	751,339.00	-386,343.64	48.58 %
<b>Total 6199.0 SALARIES AND WAGES</b>	<b>364,995.36</b>	<b>751,339.00</b>	<b>-386,343.64</b>	<b>48.58 %</b>
6203.0 TAXES & BENEFITS				
6203.1 Workers Comp Insurance Pre-p	779.54	2,301.00	-1,521.46	33.88 %
6203.2 Payroll Tax Expenses-FICA-Med	45,946.71	59,390.00	-13,443.29	77.36 %
6203.3 Retirement-District Contributio	68,637.34	48,500.00	20,137.34	141.52 %
6203.4 Texas Workforce C3 Taxes	1,054.83	2,358.00	-1,303.17	44.73 %
6203.7 Accrued Vacation and Comp	4,231.50		4,231.50	
<b>Total 6203.0 TAXES &amp; BENEFITS</b>	<b>120,649.92</b>	<b>112,549.00</b>	<b>8,100.92</b>	<b>107.20 %</b>
6690.0 Reconciliation Discrepancies	780.22		780.22	
6800.0 PROJECTS				
6905.2 Sustainability Studies	2,530.00		2,530.00	
6905.5 HCP ILA Commitments		2,500.00	-2,500.00	
6905.8 Magellan-CoA-BSEACD Wells	127,475.96		127,475.96	
<b>Total 6800.0 PROJECTS</b>	<b>130,005.96</b>	<b>2,500.00</b>	<b>127,505.96</b>	<b>5,200.24 %</b>
69810 Bank Service Charges	69.01		69.01	
Payroll Expenses				
Taxes	-1,957.18		-1,957.18	
Wages	23,649.82		23,649.82	
<b>Total Payroll Expenses</b>	<b>21,692.64</b>		<b>21,692.64</b>	
Uncategorized Expense	3,993.77		3,993.77	



# BARTON SPRINGS EDWARDS AQUIFER

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

September 2023 - April 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Expenses</b>	<b>\$1,089,286.91</b>	<b>\$1,670,535.00</b>	<b>\$ -581,248.09</b>	<b>65.21 %</b>
NET OPERATING INCOME	<b>\$2,137,546.77</b>	<b>\$30,377.00</b>	<b>\$2,107,169.77</b>	<b>7,036.73 %</b>
Other Income				
9000.00 Transfer from Reserves		105,375.00	-105,375.00	
<b>Total Other Income</b>	<b>\$0.00</b>	<b>\$105,375.00</b>	<b>\$ -105,375.00</b>	<b>0.00%</b>
Other Expenses				
9001.00 Transfer to Reserves	595,000.00	135,000.00	460,000.00	440.74 %
<b>Total Other Expenses</b>	<b>\$595,000.00</b>	<b>\$135,000.00</b>	<b>\$460,000.00</b>	<b>440.74 %</b>
NET OTHER INCOME	<b>\$ -595,000.00</b>	<b>\$ -29,625.00</b>	<b>\$ -565,375.00</b>	<b>2,008.44 %</b>
NET INCOME	<b>\$1,542,546.77</b>	<b>\$752.00</b>	<b>\$1,541,794.77</b>	<b>205,125.90 %</b>

**2. Profit and Loss Previous Year Comparison**

**September 1, 2023 through April 30, 2024**



# BARTON SPRINGS EDWARDS AQUIFER

## Profit and Loss Comparison

September 2023 - March 2024

	TOTAL			
	SEP 2023 - MAR 2024	SEP 2022 - MAR 2023 (PY)	CHANGE	% CHANGE
Income				
4300.0 PROJECT INCOME				
4350.0 Magellan-CoA-BSEACD Wells	72,640.00		72,640.00	
<b>Total 4300.0 PROJECT INCOME</b>	<b>72,640.00</b>		<b>72,640.00</b>	
4400.0 Interest Income (Banking & TexPool)	71,206.30	39,603.28	31,603.02	79.80 %
4625.0 MISCELLANEOUS INCOME				
4626.1 Other Income	10,410.40	41,654.09	-31,243.69	-75.01 %
<b>Total 4625.0 MISCELLANEOUS INCOME</b>	<b>10,410.40</b>	<b>41,654.09</b>	<b>-31,243.69</b>	<b>-75.01 %</b>
4800.0 USAGE AND PRODUCTION FEES				
4801.0 Permittees Water Production Fee	485,154.36	442,902.08	42,252.28	9.54 %
4803.0 CoA Water Use Fee Assessment	658,980.00	659,982.00	-1,002.00	-0.15 %
4805.0 Permittees Annual Permit Fee	9,075.00	8,850.00	225.00	2.54 %
4807.0 Permittees Water Transport Fees	124,000.00	124,000.00	0.00	0.00 %
<b>Total 4800.0 USAGE AND PRODUCTION FEES</b>	<b>1,277,209.36</b>	<b>1,235,734.08</b>	<b>41,475.28</b>	<b>3.36 %</b>
4810.0 OTHER FEES		2,500.00	-2,500.00	-100.00 %
4806.0 Permittees Late Payment Fees		986.21	-986.21	-100.00 %
4815.0 Well Develop Application Inspec	5,375.00	7,075.00	-1,700.00	-24.03 %
4816.0 Meter Reading Fees/Pluggings	750.00	950.00	-200.00	-21.05 %
4816.1 Shared Territory Monitoring	2,500.00		2,500.00	
4817.0 Enforcement Fines and Penalties	18,401.50	74,705.00	-56,303.50	-75.37 %
4817.1 Agreed Orders 2023 Drought	195,600.00		195,600.00	
4818.0 Drought Management Fees	18,210.00	11,640.00	6,570.00	56.44 %
<b>Total 4810.0 OTHER FEES</b>	<b>240,836.50</b>	<b>97,856.21</b>	<b>142,980.29</b>	<b>146.11 %</b>
Services	1,466,934.60	411,567.31	1,055,367.29	256.43 %
<b>Total Income</b>	<b>\$3,139,237.16</b>	<b>\$1,826,414.97</b>	<b>\$1,312,822.19</b>	<b>71.88 %</b>
<b>GROSS PROFIT</b>	<b>\$3,139,237.16</b>	<b>\$1,826,414.97</b>	<b>\$1,312,822.19</b>	<b>71.88 %</b>
Expenses				
6000.0 UTILITIES				
6001.0 Electricity & Water Service	3,068.28	3,217.16	-148.88	-4.63 %
6002.0 Phone, Internet, Telemetry	5,759.15	4,823.49	935.66	19.40 %
6003.0 Smartphone Reimbursements	2,600.00	4,200.00	-1,600.00	-38.10 %
<b>Total 6002.0 Phone, Internet, Telemetry</b>	<b>8,359.15</b>	<b>9,023.49</b>	<b>-664.34</b>	<b>-7.36 %</b>
<b>Total 6000.0 UTILITIES</b>	<b>11,427.43</b>	<b>12,240.65</b>	<b>-813.22</b>	<b>-6.64 %</b>
6005.0 Print/Copy/Photo Services	29.17	1,147.89	-1,118.72	-97.46 %
6007.0 Postage/Freight/Shipping	176.71	904.38	-727.67	-80.46 %



# BARTON SPRINGS EDWARDS AQUIFER

## Profit and Loss Comparison

September 2023 - March 2024

	TOTAL				
	SEP 2023 - MAR 2024	SEP 2022 - MAR 2023 (PY)	CHANGE	% CHANGE	
6010.0 Office Supplies	2,934.25	2,043.61	890.64	43.58 %	
6010.1 Canteen	1,517.65	1,532.84	-15.19	-0.99 %	
<b>Total 6010.0 Office Supplies</b>	<b>4,451.90</b>	<b>3,576.45</b>	<b>875.45</b>	<b>24.48 %</b>	
6011.0 Comp Hardware-Plotter Supplies	10,491.08	4,704.35	5,786.73	123.01 %	
6014.0 Software Acquisition & Upgrades	3,972.82	2,554.43	1,418.39	55.53 %	
6015.0 IT Monthly Maintenance	14,221.87	15,553.90	-1,332.03	-8.56 %	
6016.0 Meeting Expense	1,162.08	3,237.58	-2,075.50	-64.11 %	
6019.0 Subscriptions/Publications	335.42	1,948.76	-1,613.34	-82.79 %	
6020.0 Advertising	105.00		105.00		
6020.12 Public Notices	2,941.86	446.50	2,495.36	558.87 %	
<b>Total 6020.0 Advertising</b>	<b>3,046.86</b>	<b>446.50</b>	<b>2,600.36</b>	<b>582.39 %</b>	
6021.0 MISCELLANEOUS EXPENSES		27,745.34	-27,745.34	-100.00 %	
6021.2 General	74,292.51	51,628.42	22,664.09	43.90 %	
6021.3 Bank Charges		75.50	-75.50	-100.00 %	
6021.5 Payroll Processing Fees	4,440.94	276.00	4,164.94	1,509.04 %	
<b>Total 6021.0 MISCELLANEOUS EXPENSES</b>	<b>78,733.45</b>	<b>79,725.26</b>	<b>-991.81</b>	<b>-1.24 %</b>	
6022.0 Accounting System Operation		1,056.96	-1,056.96	-100.00 %	
6022.1 Timekeeping Service-prepaid	698.00	2,416.20	-1,718.20	-71.11 %	
<b>Total 6022.0 Accounting System Operation</b>	<b>698.00</b>	<b>3,473.16</b>	<b>-2,775.16</b>	<b>-79.90 %</b>	
6023.0 MAINTENANCE					
6024.0 Auto Maintenance	1,195.51	581.28	614.23	105.67 %	
6025.0 Office Complex Maintenance	10,870.27	6,869.14	4,001.13	58.25 %	
6025.4 Facilities Repairs	1,600.48	7,353.29	-5,752.81	-78.23 %	
<b>Total 6023.0 MAINTENANCE</b>	<b>13,666.26</b>	<b>14,803.71</b>	<b>-1,137.45</b>	<b>-7.68 %</b>	
6040.0 LEASES					
6040.2 Copier Lease & Maintenance	4,772.25	5,018.56	-246.31	-4.91 %	
6040.3 Postage Machine Lease	794.70	794.70	0.00	0.00 %	
<b>Total 6040.0 LEASES</b>	<b>5,566.95</b>	<b>5,813.26</b>	<b>-246.31</b>	<b>-4.24 %</b>	
6065.0 DIRECTOR EXPENSES		60.25	-60.25	-100.00 %	
6065.1 Directors Travel/Meals	0.00	0.00	0.00		
6065.3 Directors Non-Travel Reimb/Exp	55.16		55.16		
<b>Total 6065.0 DIRECTOR EXPENSES</b>	<b>55.16</b>	<b>60.25</b>	<b>-5.09</b>	<b>-8.45 %</b>	
6066.0 Directors Compensation	7,150.00	3,850.00	3,300.00	85.71 %	
6075.0 DUES & MEMBERSHIPS	-70.00		-70.00		
6076.0 District Dues & Memberships	2,515.00	3,429.00	-914.00	-26.66 %	
6077.0 Staff Dues & Memberships	45.00	394.00	-349.00	-88.58 %	
<b>Total 6075.0 DUES &amp; MEMBERSHIPS</b>	<b>2,490.00</b>	<b>3,823.00</b>	<b>-1,333.00</b>	<b>-34.87 %</b>	





# BARTON SPRINGS EDWARDS AQUIFER

## Profit and Loss Comparison

September 2023 - March 2024

	TOTAL			
	SEP 2023 - MAR 2024	SEP 2022 - MAR 2023 (PY)	CHANGE	% CHANGE
<b>6080.0 COMMUNICATIONS AND OUTREACH</b>				
6080.20 Communications and Outreach		916.27	-916.27	-100.00 %
6080.23 Media and PR		50.00	-50.00	-100.00 %
<b>Total 6080.20 Communications and Outreach</b>		<b>966.27</b>	<b>-966.27</b>	<b>-100.00 %</b>
6080.29 Equipment and Supplies	76.99	766.76	-689.77	-89.96 %
6080.35 Programs/Events	3,446.15	500.00	2,946.15	589.23 %
<b>Total 6080.0 COMMUNICATIONS AND OUTREACH</b>	<b>3,523.14</b>	<b>2,233.03</b>	<b>1,290.11</b>	<b>57.77 %</b>
<b>6081.0 REGULATORY COMPLIANCE</b>				
6081.1 Projects & Services		3,250.00	-3,250.00	-100.00 %
6081.2 Well Sampling and Services	650.00		650.00	
6081.6 Equipment and Supplies	36.00		36.00	
<b>Total 6081.0 REGULATORY COMPLIANCE</b>	<b>686.00</b>	<b>3,250.00</b>	<b>-2,564.00</b>	<b>-78.89 %</b>
<b>6084.92 GENERAL MANAGEMENT</b>				
6086.3 Administrative Expenses	217.16	0.00	217.16	
6086.4 Non-contracted Support	53.86		53.86	
6086.5 Logo/Apparel/Equipment	407.02		407.02	
<b>Total 6084.92 GENERAL MANAGEMENT</b>	<b>678.04</b>	<b>0.00</b>	<b>678.04</b>	
<b>6089.0 AQUIFER SCIENCE</b>				
6089.2 Water Chemistry Studies	674.00		674.00	
6089.3 Monitor Wells, Equipment /Suppl	9,295.75	3,018.96	6,276.79	207.91 %
6089.6 Contracted Support (deleted)		0.00	0.00	
<b>Total 6089.0 AQUIFER SCIENCE</b>	<b>9,969.75</b>	<b>3,018.96</b>	<b>6,950.79</b>	<b>230.24 %</b>
<b>6095.0 CONTRACTED SUPPORT</b>				
6095.1 Aquifer Science Team	6,750.00	2,625.00	4,125.00	157.14 %
6095.3 General Management	33,380.95	4,083.99	29,296.96	717.36 %
6095.4 Communications Outreach Team	10,408.87		10,408.87	
6095.5 Policy and Project Management	19,642.95		19,642.95	
<b>Total 6095.0 CONTRACTED SUPPORT</b>	<b>70,182.77</b>	<b>6,708.99</b>	<b>63,473.78</b>	<b>946.10 %</b>
<b>6100.0 INSURANCE - DISTRICT</b>				
6101.0 Liability & Property - Pre-paid	2,261.80	3,917.28	-1,655.48	-42.26 %
6102.0 Insurance not pre-paid (bonds)		1,362.00	-1,362.00	-100.00 %
<b>Total 6100.0 INSURANCE - DISTRICT</b>	<b>2,261.80</b>	<b>5,279.28</b>	<b>-3,017.48</b>	<b>-57.16 %</b>
<b>6150.0 INSURANCE - GROUP</b>				
6151.1 Health Insurance Employee	53,086.80	56,750.11	-3,663.31	-6.46 %
6151.11 Health Insurance Dependents	5,245.37	2,828.32	2,417.05	85.46 %
6151.2 Dental Insurance Employee	3,948.64	3,160.39	788.25	24.94 %
6151.3 Life Insurance Employee	3,625.03	5,166.60	-1,541.57	-29.84 %



# BARTON SPRINGS EDWARDS AQUIFER

## Profit and Loss Comparison

September 2023 - March 2024

	TOTAL				
	SEP 2023 - MAR 2024	SEP 2022 - MAR 2023 (PY)	CHANGE	% CHANGE	
6151.4 Vision Insurance Employee	328.50	499.82	-171.32	-34.28 %	
<b>Total 6150.0 INSURANCE - GROUP</b>	<b>66,234.34</b>	<b>68,405.24</b>	<b>-2,170.90</b>	<b>-3.17 %</b>	
6160.0 LEGAL SERVICES					
6161.0 General Matters / Personnel	28,340.25	27,437.50	902.75	3.29 %	
6169.0 Legislation	3,000.00		3,000.00		
<b>Total 6160.0 LEGAL SERVICES</b>	<b>31,340.25</b>	<b>27,437.50</b>	<b>3,902.75</b>	<b>14.22 %</b>	
6170.0 PROFESSIONAL SERVICES					
6173.0 Financial Annual Audit	14,950.00	14,250.00	700.00	4.91 %	
6176.1 District Database Project	27,000.00	27,000.00	0.00	0.00 %	
6177.0 Standard Retirement Plan Admin	8,839.96	15,371.97	-6,532.01	-42.49 %	
6178.0 Elections/Redistrict/Co Coding		270.50	-270.50	-100.00 %	
<b>Total 6170.0 PROFESSIONAL SERVICES</b>	<b>50,789.96</b>	<b>56,892.47</b>	<b>-6,102.51</b>	<b>-10.73 %</b>	
6179.0 LEGISLATION	3,000.00	18,000.00	-15,000.00	-83.33 %	
6180.0 PROFESSIONAL DEVELOPMENT	0.00		0.00		
6180.1 Aquifer Science	810.00	0.00	810.00		
6180.2 RegComp	1,215.00	350.00	865.00	247.14 %	
6180.3 Education	405.00		405.00		
6180.4 GM Team	1,811.47	1,526.05	285.42	18.70 %	
6180.5 Administration	0.00		0.00		
<b>Total 6180.0 PROFESSIONAL DEVELOPMENT</b>	<b>4,241.47</b>	<b>1,876.05</b>	<b>2,365.42</b>	<b>126.09 %</b>	
6199.0 SALARIES AND WAGES					
6200.0 Salaries	364,995.36	493,132.50	-128,137.14	-25.98 %	
<b>Total 6199.0 SALARIES AND WAGES</b>	<b>364,995.36</b>	<b>493,132.50</b>	<b>-128,137.14</b>	<b>-25.98 %</b>	
6203.0 TAXES & BENEFITS					
6203.1 Workers Comp Insurance Pre-p	745.24	1,552.19	-806.95	-51.99 %	
6203.2 Payroll Tax Expenses-FICA-Med	33,601.67	37,288.53	-3,686.86	-9.89 %	
6203.3 Retirement-District Contributio	68,637.34	30,855.63	37,781.71	122.45 %	
6203.4 Texas Workforce C3 Taxes	75.09	96.88	-21.79	-22.49 %	
6203.7 Accrued Vacation and Comp	4,231.50	-12,316.38	16,547.88	134.36 %	
<b>Total 6203.0 TAXES &amp; BENEFITS</b>	<b>107,290.84</b>	<b>57,476.85</b>	<b>49,813.99</b>	<b>86.67 %</b>	
6690.0 Reconciliation Discrepancies	780.22	0.00	780.22		
6800.0 PROJECTS					
6905.1 Hays Co/HTGCD Jacobs Well (deleted)		0.00	0.00		
6905.2 Sustainability Studies	2,530.00		2,530.00		
6905.8 Magellan-CoA-BSEACD Wells	116,525.96		116,525.96		
<b>Total 6800.0 PROJECTS</b>	<b>119,055.96</b>	<b>0.00</b>	<b>119,055.96</b>		
69810 Bank Service Charges	69.01		69.01		



# BARTON SPRINGS EDWARDS AQUIFER

## Profit and Loss Comparison

September 2023 - March 2024

	TOTAL			
	SEP 2023 - MAR 2024	SEP 2022 - MAR 2023 (PY)	CHANGE	% CHANGE
Payroll Expenses				
Taxes	-1,957.18		-1,957.18	
Wages	23,649.82		23,649.82	
<b>Total Payroll Expenses</b>	<b>21,692.64</b>		<b>21,692.64</b>	
Uncategorized Expense	3,993.65	132,690.90	-128,697.25	-96.99 %
<b>Total Expenses</b>	<b>\$1,018,460.36</b>	<b>\$1,034,265.30</b>	<b>\$ -15,804.94</b>	<b>-1.53 %</b>
NET OPERATING INCOME	<b>\$2,120,776.80</b>	<b>\$792,149.67</b>	<b>\$1,328,627.13</b>	<b>167.72 %</b>
Other Expenses				
9001.00 Transfer to Reserves	595,000.00	285,000.00	310,000.00	108.77 %
<b>Total Other Expenses</b>	<b>\$595,000.00</b>	<b>\$285,000.00</b>	<b>\$310,000.00</b>	<b>108.77 %</b>
NET OTHER INCOME	<b>\$ -595,000.00</b>	<b>\$ -285,000.00</b>	<b>\$ -310,000.00</b>	<b>-108.77 %</b>
NET INCOME	<b>\$1,525,776.80</b>	<b>\$507,149.67</b>	<b>\$1,018,627.13</b>	<b>200.85 %</b>

### **3. Balance Sheet Previous Year Comparison**

As of April 30, 2024 (compared to April 30, 2023)



# BARTON SPRINGS EDWARDS AQUIFER

## Balance Sheet Comparison

As of April 30, 2024

	TOTAL			
	AS OF APR 30, 2024	AS OF APR 30, 2023 (PY)	CHANGE	% CHANGE
<b>ASSETS</b>				
Current Assets				
Bank Accounts				
1000.0 Cash in Bank-Checking Truist	883,971.60	97,027.05	786,944.55	811.06 %
1010.0 Cash in Bank - Payroll Truist	88,722.92	50,210.76	38,512.16	76.70 %
1030.0 TexPool Funds - General	<b>809,181.21</b>	<b>958,120.35</b>	<b>-148,939.14</b>	<b>-15.54 %</b>
1040.0 TexPool Funds - Contingency	653,070.30	622,250.83	30,819.47	4.95 %
1045.0 TexPool Funds - Reserve	69,871.53	66,574.14	3,297.39	4.95 %
<b>Total Bank Accounts</b>	<b>\$2,504,817.56</b>	<b>\$1,794,183.13</b>	<b>\$710,634.43</b>	<b>39.61 %</b>
Accounts Receivable				
1200.0 Accounts Receivable	70,436.48	10,566.42	59,870.06	566.61 %
1200.1 A/R DMF	2,500.00	2,875.00	-375.00	-13.04 %
<b>Total 1200.0 Accounts Receivable</b>	<b>72,936.48</b>	<b>13,441.42</b>	<b>59,495.06</b>	<b>442.62 %</b>
<b>Total Accounts Receivable</b>	<b>\$72,936.48</b>	<b>\$13,441.42</b>	<b>\$59,495.06</b>	<b>442.62 %</b>
Other Current Assets				
1100.0 Petty Cash	1,393.36	656.94	736.42	112.10 %
1300.0 Pre-paid Expenses	33,184.89	8,595.14	24,589.75	286.09 %
1499.0 Undeposited Funds-A/R payments	404.55	-27.10	431.65	1,592.80 %
Inventory Asset	502.17		502.17	
Uncategorized Asset	-20,000.00		-20,000.00	
<b>Total Other Current Assets</b>	<b>\$15,484.97</b>	<b>\$9,224.98</b>	<b>\$6,259.99</b>	<b>67.86 %</b>
<b>Total Current Assets</b>	<b>\$2,593,239.01</b>	<b>\$1,816,849.53</b>	<b>\$776,389.48</b>	<b>42.73 %</b>
Fixed Assets				
1400.0 Field Equipment	376,487.89	376,487.89	0.00	0.00 %
1410.0 Office Equipment & Furniture	20,436.27	19,722.90	713.37	3.62 %
1410.1 Computer Hardware & Software	20,354.06	19,329.69	1,024.37	5.30 %
1420.0 Vehicles	54,947.69	52,363.03	2,584.66	4.94 %
1430.0 Accumulated Depreciation	-608,852.24	-608,852.24	0.00	0.00 %
1440.0 Land (Antioch Cave)	165,415.00	165,415.00	0.00	0.00 %
1445.0 Office Building	268,588.04	268,588.04	0.00	0.00 %
<b>Total Fixed Assets</b>	<b>\$297,376.71</b>	<b>\$293,054.31</b>	<b>\$4,322.40</b>	<b>1.47 %</b>
Other Assets				
1500.0 Organizational Costs	306,724.92	301,070.08	5,654.84	1.88 %
1510.0 Accumulated Amortization	-326,324.26	-326,324.26	0.00	0.00 %
1600.0 Deposits Paid (Utilities)	71.00	71.00	0.00	0.00 %
<b>Total Other Assets</b>	<b>\$ -19,528.34</b>	<b>\$ -25,183.18</b>	<b>\$5,654.84</b>	<b>22.45 %</b>
<b>TOTAL ASSETS</b>	<b>\$2,871,087.38</b>	<b>\$2,084,720.66</b>	<b>\$786,366.72</b>	<b>37.72 %</b>



# BARTON SPRINGS EDWARDS AQUIFER

## Balance Sheet Comparison

As of April 30, 2024

	TOTAL			
	AS OF APR 30, 2024	AS OF APR 30, 2023 (PY)	CHANGE	% CHANGE
<b>LIABILITIES AND EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
2000.0 Accounts Payable	88.19	0.00	88.19	
<b>Total Accounts Payable</b>	<b>\$88.19</b>	<b>\$0.00</b>	<b>\$88.19</b>	<b>0.00%</b>
Credit Cards				
2007.0 Truist VISA	-24,471.68	-2,479.66	-21,992.02	-886.90 %
2007.1 Truist VISA Credit Card	4,298.49	-17,214.02	21,512.51	124.97 %
2007.2 Truist VISA Credit Card - GM 7453	0.00		0.00	
<b>Total 2007.0 Truist VISA</b>	<b>-20,173.19</b>	<b>-19,693.68</b>	<b>-479.51</b>	<b>-2.43 %</b>
<b>Total Credit Cards</b>	<b>\$ -20,173.19</b>	<b>\$ -19,693.68</b>	<b>\$ -479.51</b>	<b>-2.43 %</b>
Other Current Liabilities				
2005.0 A/P - created by Auditor	0.00	0.00	0.00	
2010.0 Rebates Payable - Cons Credits (deleted)	0.00	0.01	-0.01	-100.00 %
2100.0 Deferred Revenue	75,741.00	75,741.00	0.00	0.00 %
2110.0 Direct Deposit Liabilities	-345,000.13	-4,890.25	-340,109.88	-6,954.86 %
2200.0 Fica & Medicare Withheld	95.47	-11.31	106.78	944.12 %
2220.0 Federal Income Tax Withheld	-1,065.01	-1,065.01	0.00	0.00 %
2230.0 Employer Fica & Med Payable	-43.78	-150.56	106.78	70.92 %
2250.0 TWC Unemployment Tax Payable	75.63	0.00	75.63	
2270.0 Payroll Liabilities	-526,462.45	-156,098.81	-370,363.64	-237.26 %
125 -Dental/Life/Vision Ins	0.00		0.00	
125 -Health Ins (pre-tax) UHC	908.39		908.39	
Federal Taxes (941/943/944)	6,073.14		6,073.14	
Retirement	1,253.18		1,253.18	
TX Unemployment Tax	-3,696.91		-3,696.91	
<b>Total 2270.0 Payroll Liabilities</b>	<b>-521,924.65</b>	<b>-156,098.81</b>	<b>-365,825.84</b>	<b>-234.36 %</b>
2300.0 Accrued Vacation Payable	42,511.01	47,462.12	-4,951.11	-10.43 %
Direct Deposit Payable	0.00		0.00	
<b>Total Other Current Liabilities</b>	<b>\$ -749,610.46</b>	<b>\$ -39,012.81</b>	<b>\$ -710,597.65</b>	<b>-1,821.45 %</b>
<b>Total Current Liabilities</b>	<b>\$ -769,695.46</b>	<b>\$ -58,706.49</b>	<b>\$ -710,988.97</b>	<b>-1,211.09 %</b>
<b>Total Liabilities</b>	<b>\$ -769,695.46</b>	<b>\$ -58,706.49</b>	<b>\$ -710,988.97</b>	<b>-1,211.09 %</b>
Equity				
3000.0 Fund Balance	1,727,968.71	1,328,505.51	399,463.20	30.07 %
3000.1 Opening Balance Equity	25,221.02	23,815.21	1,405.81	5.90 %
3000.3 Invested in Capital Assets	365,127.26	365,127.26	0.00	0.00 %
3110.0 Reserve for Petty Cash	-20,080.92	300.00	-20,380.92	-6,793.64 %



# BARTON SPRINGS EDWARDS AQUIFER

## Balance Sheet Comparison

As of April 30, 2024

	TOTAL			
	AS OF APR 30, 2024	AS OF APR 30, 2023 (PY)	CHANGE	% CHANGE
Net Income	1,542,546.77	425,679.17	1,116,867.60	262.37 %
<b>Total Equity</b>	<b>\$3,640,782.84</b>	<b>\$2,143,427.15</b>	<b>\$1,497,355.69</b>	<b>69.86 %</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$2,871,087.38</b>	<b>\$2,084,720.66</b>	<b>\$786,366.72</b>	<b>37.72 %</b>

**4. Truist Credit Card**

**Statement from March 6, 2024 – April 5, 2024**





# BARTON SPRINGS EDWARDS AQUIFER

Truist (VISA)

March 6 - April 5, 2024

MEMO/DESCRIPTION	ACCOUNT	DEBIT	CREDIT
Total of transactions was \$2867.31 but there was a credit on the account making the amount due \$2282.27	2000.0 Accounts Payable		\$2,282.27
Amazon - PO 2024-116	6080.29 COMMUNICATIONS AND OUTREACH:Equipment and Supplies	\$43.65	
Wayfair - PO 2024-117	6005.0 Print/Copy/Photo Services	\$30.29	
Texas AWWA - PO 2024-118	6019.0 Subscriptions/Publications	\$252.00	
Amazon - PO 2024-120	6086.5 GENERAL MANAGEMENT:Logo/Apparel/Equipment	\$34.98	
Canva - PO 2024-121	6080.29 COMMUNICATIONS AND OUTREACH:Equipment and Supplies	\$119.40	
Amazon - PO 2024-125	6010.1 Office Supplies:Canteen	\$45.53	
Amazon - PO 2024-127	6080.29 COMMUNICATIONS AND OUTREACH:Equipment and Supplies	\$7.45	
Amazon - PO 2024-128	6080.35 COMMUNICATIONS AND OUTREACH:Programs/Events	\$52.92	
Austin American Statesmen - PO 2024-131	6020.12 Advertising:Public Notices	\$518.39	
Amazon - PO 2024-132	6010.0 Office Supplies	\$38.97	
Indigenous Cultures Institute/ Pay Pal - PO 2024-133	6080.35 COMMUNICATIONS AND OUTREACH:Programs/Events	\$100.00	
Mi Ranchito - PO 2024-137	6016.0 Meeting Expense	\$54.40	
Office Depot - GM Card - PO 2024-134	6010.0 Office Supplies	\$93.85	
Garcia Precision Auto - GM Card - PO 2024-135	6024.0 MAINTENANCE:Auto Maintenance	\$94.81	
Wayfair - PO 2024-119	6005.0 Print/Copy/Photo Services	\$68.19	
Wayfair - PO 2024-119 - Refund	6005.0 Print/Copy/Photo Services		\$59.09
Event Listing Fee	6080.35 COMMUNICATIONS AND OUTREACH:Programs/Events	\$9.99	
Intuit - QuickBooks	6022.0 Accounting System Operation	\$1,309.00	
Adobe	6019.0 Subscriptions/Publications	\$29.99	
Amazon - PO 2024-141	6080.35 COMMUNICATIONS AND OUTREACH:Programs/Events	\$22.59	
Previous Bill Overpayment Credit	2007.0 Truist VISA		\$585.04
		<b>\$2,926.40</b>	<b>\$2,926.40</b>
<b>TOTAL</b>		<b>\$2,926.40</b>	<b>\$2,926.40</b>

## Item 4

# General Manager's Report

## Discussion and possible action topics

### Topics

- a. Review of key team activities/projects.
  - i. Trinity Sustainable Yield Study
  - ii. Administrative Program update
  - iii. Conservation grant status
  - iv. New monitoring wells status: update
  - v. New Property Developments within the District
- b. Aquifer status update.
- c. Upcoming events of possible interest.

# Summary of Team Activities in May/June 2024

## **Aquifer Science Team**

### April Activities

- 1<sup>st</sup> quarter monitor well visits, new installs, and telemetry maintenance.
- BSEACD, COA & USGS multiport sampling meetings.
- Updated District geodatabase.
- Sierra West & Oak Meadows aquifer test plans review.
- April Drought update.

### On Deck:

- Installation of Barton Springs multiport well equipment.
- City of Austin monitoring wells report.
- Develop TAS Phase II model workplan.
- Annual TWDB and Magellan sampling.

## **Administration Team**

- All administrative processes and procedures are being recreated in a new-online version of QuickBooks.
- A new payroll system, Gusto, is being implemented.
- A new [geninfo@bseacd.org](mailto:geninfo@bseacd.org) mailbox has been created for vendors to submit their invoices.

## **Regulatory Compliance Team**

### April Activities:

- Staff continue to process new applications and assist permittees with drought compliance.
- Staff continues to work through enforcement process with non-compliant permittees and ensuring compliance with Agreed Order.
- Staff working with Comms team develop presentation for permittee outreach event on May 16.
- Staff continuing to provide input to database project on relevant modules.

### On Deck:

- Very early preparations of District-wide UDCP/UCP update in FY 24 will begin.
- Preparations for collaborative permittee education event with Communications team.

## **Policy and Project Team**

### April Activities:

- Phase 2 database project scope with LRE.
  - Staff training on phase 1 completed
- Buda ASR application approved
- Ruby Ranch ASR Variance Order discussions ongoing

## **Communications and Outreach Team**

### May Activities:

- Actively promote 5/16/24 permittee event and create communications toolkit for permittees.
- Coordinate Well Water Checkup for late June.
- Lead Save Our Springs Eco-Tour on May 18 at Sculpture Falls.
- Complete article on slug testing for May/June Newsletter.

### On Deck

- Prepare for Groundwater to the Gulf.
- Work on board web profile.
- Get headshots of staff.

# **Status Report Update May 9, 2024 Board Meeting**

## **Summary of Significant Activities – Prepared by Staff Leads**

### **Upcoming Dates of Interest**

- Managing Groundwater in a Changing Climate (BSEACD) – May 16, 2024, Buda, TX
- Groundwater to the Gulf (Colorado River Alliance) – June 11-13, 2024, Austin, TX
- Texas Alliance of Groundwater Districts (TAGD) Regular Business Meeting – June 6-7, 2024, Round Rock, TX
- Texas Water Conservation Association (TWCA) Summer Conference – June 12-14, 2024, Arlington, TX
- Texas Alliance of Groundwater Districts (TAGD) Summit – August 20-22, 2024, San Antonio, TX

# DROUGHT MANAGEMENT

## Drought Status and Water-Level Monitoring (*Justin*)

The Austin region experienced 3.0 inches, which surpasses April's historical average by more than a half-inch. April is the second month of 2024 to exceed its monthly average. From January to April, we accumulated an average of 13.2 inches of rainfall, marking a 3.2-inch surplus from the annual average for this time frame. This is a welcomed wetter-than-normal start to the year with optimistic anticipation for May- historically the area's rainiest month

On May 2, the 10-day average for Barton Springs flow is 35 cubic feet per second (cfs), which is in the District's Stage II Alarm Drought threshold. The springs flow has experienced spikes due to periodic rains throughout the month, but on average its levels have remained on a downward trajectory since the heavy rains earlier this year.

As of May 2, the 10-day average water level for Lovelady is 470.0 feet above mean sea level (ft-msl). Despite April's consistent and above-average rainfall, it hasn't produced substantial recharge to raise water levels at the Lovelady well. Although the rate of decline in water levels at Lovelady may be gradual, it is still declining. This trend could accelerate if May and June fail to bolster aquifer levels before the onset of summer.

Water levels in the Upper Trinity (green) have nearly returned to levels prior to the surge in January and displayed minimal to no response to subsequent rainfall. Since late March, the Middle Trinity (purple) has maintained a more subdued holding pattern with only a subtle decline becoming evident in late April.

The discharge at Jacob's Well has shown encouraging responses to recent rains though not enough to maintain steady flow from the spring. Flow has been consistently reported below 1 cfs while the Blanco River at Wimberley maintains a steady discharge just under 10 cfs.

The Highland Lakes, which include lakes Travis and Buchanan and provide water for the City of Austin, are at a combined 42% full with just over 846,200 acre feet (a-f) of water. The City of Austin has remained in Stage 2 Drought since August 2023 and will only descend into Stage 3 if the combined contents of Lake Travis and Buchanan fall below 600,000 a-f. The last time the lakes were full was in July of 2019.

## DISTRICT PROJECTS

### **GMA Joint Planning**

#### ➤ ***GMA 10 Coordination (Tim)***

The GMA 10 joint-planning group is working with Alyson McDonald of Collier Consulting. The fourth joint-planning process, culminating in February 2027 with the presentation of final explanatory reports, is estimated to cost \$110,081. The estimated cost to the District is \$24,000 over the next three to four fiscal years beginning with FY 2024. This cost, however, does not include costs for new model runs that are ultimately deemed necessary or desirable. A final draft ILA is being presented to the Board of Directors for all six GCDs in the months of April and May and is expected to be finalized in May. The next GMA 10 meeting is scheduled for July 8, 2024. All meetings are hosted by the Edwards Aquifer Authority in San Antonio.

### **Trinity Aquifer Sustainable Yield Study & Planning**

#### ➤ ***Policy Concepts and Advisory Workgroup Planning (Kendall)***

District staff had their first update meeting with LRE on the well-impact analysis project. The LRE team walked staff through the methodology regarding the well database review (task one). LRE will begin the aquifer designation task 2 soon. Staff will meet with Community Consulting to talk about facilitation and rational/structured decision-making processes but has not made any decisions regarding hiring a facilitator.

#### ***Technical Evaluations (Jeff)***

Aquifer Science staff continue to collect data on the geology and hydrogeology related to the Trinity Aquifers. We are continuing to collect and evaluate water level data from our network of Trinity monitoring wells. In February we published the final report of findings from our 2023 synoptic drought study. The study provided valuable data and insights on how the Trinity has responded to the current severe drought in different locations, which will be important for informing the Trinity Sustainable Yield project.

The first phase of work on the Trinity Aquifer Sustainability (TAS) model (previously called the “in-house model) has been completed. A comprehensive report with technical details of model construction has been published on the District website. An executive summary was also published summarizing key model findings for non-technical audiences, and is available for download in PDF format on the District website. The next phase of modeling will involve building a series of predictive models from the calibrated TAS model to provide quantitative estimates of impacts of various pumping scenarios on Trinity Aquifer water levels and spring flow. These predictive models will incorporate stakeholder input to identify key questions of interest for the model to answer. The District is in the process of procuring the services of Dr. Bill Hutchinson, an experienced Texas groundwater modeler, to help guide staff in the next phase of TAS modeling.

### **Habitat Conservation Plan (Staff)**

- **Planning for Technical Tasks:** Aquifer Science staff are coordinating studies at Barton Springs with COA staff. These studies include measurement of dissolved oxygen (DO) in the Barton Springs pool

and the installation of a monitor well within Zilker Park and south of the pool. Staff applied for and received a grant from the city for installation of a multiport system in the monitoring well. Drilling of the monitoring well borehole has been completed, and installation of the multiport equipment is scheduled for the week of May 20, 2024. Data collected from this multiport well will provide valuable insights on the local flow system in the vicinity of Barton Springs, and the vertical distribution of DO throughout the aquifer. These data will be important for guiding implementation of potential strategies for protecting the endangered salamanders.

- **Barton Springs Flow Measurements:** On Monday, October 2, 2023 Staff met with collaborating agency staff from US Fish and Wildlife, the US Geological Survey, and the City of Austin to discuss options for improving Barton Springs flow measurements, which have been shown to have lower accuracy during low flow drought conditions. Also on Monday, October 2, AS staff met with Brian Hunt at the Bureau of Economic geology to test a new flow measurement instrument at Barton Springs. Data collected from this field outing will be compared with flow data collected from other BSEACD and other agencies using the old method, to evaluate if the new instrument (which is called an Acoustic Doppler Current Profiler) can provide higher accuracy flow data. AS staff will continue to work with staff from collaborating agencies to explore solutions for improving flow data accuracy.
- **Annual Report:** The annual report was submitted to the U.S. Fish and Wildlife Service on February 26, 2024.

#### **Database Management System – LRE Water (*Kendall, Tim*)**

Phase 1 of the database project is over and the new database is live. LRE Water provided a day of introduction/training to staff on April 24<sup>th</sup>. Phase 2 is now underway and features a detailed scope of work with seven tasks, specific deliverables under each task, and estimated dates of completion. Staff will schedule short check-ins with the consultant team around the time of each date estimated for task completion. The cost associated with Phase 2 exceeds the amount budgeted for the database during the current fiscal year and thus, will require a budget amendment.

#### **ILA Commitments (*Staff*)**

The District has an ILA with COA to coordinate studies for the respective HCPs such as scientific feasibility studies and monitoring evaluations; to collaborate on the planning of future Kent Butler Summits; and to exchange technical information regularly on an annual basis. An annual technical meeting is held between the District and COA in December each year to discuss each organization's activities related to their respective HCPs. The next meeting will be held in December 2024.

#### **Region K Planning Activities (*Tim, Kendall*)**

The GM attended the last Region K meeting in Austin on April 17, 2024, and will report out to the GMA 10 planning group at the next regularly scheduled meeting. The next Region K planning meeting is scheduled on July 10th.

#### **New Maps, Publications, or Reports**

A list of recent publications, including our new 2023 Drought Synoptic Study report, can be found at: <https://bseacd.org/scientific-reports/>

# RULEMAKING, PERMITTING, AND ENFORCEMENT

*(Tim, Erin, Jacob, District Counsel, Rules and Enforcement Committee)*

## Rulemaking and Enforcement

The Enforcement Committee met on April 16, 2024 and made progress with recommendations for standardizing some aspects of the drought enforcement process. Proposed changes

### Drought (Erin)

- Will continue working with permittees to ensure compliance per their Agreed Orders.
- Will continue monthly pumpage analysis to determine all permittee’s compliance status of drought curtailments.
- Will continue to assist permittees in ensuring they successfully comply with their UDCPs and Stage II drought curtailments for March.

### Enforcement and Compliance Matters (Erin)

<b>Compliance/Enforcement</b>			
<b>Permittee or Entity Name</b>	<b>Aquifer</b>	<b>Use Type</b>	<b>Notes</b>
Aqua Texas – Bear Creek Park	Edwards	PWS	Agreed Order Executed.
Aqua Texas – Bliss Spillar (Edwards)	Edwards	PWS	Agreed Order Executed.
Creedmoor-MAHA	Edwards	PWS	Agreed Order Executed.
Monarch Utilities, Inc.	Edwards	PWS	Agreed Order Executed.
Tindol Restaurant Group, LLC	Middle Trinity	Commercial	Agreed Order Executed.
Aqua Texas – Sierra West	Middle Trinity	PWS	Agreed Order Executed.
Seiders, Roy	Middle Trinity	Irrigation	Agreed Order Executed
Ruby Ranch Water Supply Corporation	Edwards	PWS	Agreed Order Sent April 22; Waiting on permittee

### Permitting Activity (Erin, Jacob)

<b>Upcoming</b>					
<b>Precinct</b>	<b>Application Type</b>	<b>Aquifer</b>	<b>Applicant Name</b>	<b>Use Type</b>	<b>Volume Request (GPY)</b>
1 - Pickens	LPP	Middle Trinity	Armando Ayala	Domestic	250,000
1 - Pickens	LPP	Middle Trinity	Martinez, Sergio	Domestic	500,000
1 - Pickens	LPP	Upper Trinity	Pena, Estrella	Domestic	500,000
<i>In Review</i>					



<b>Precinct</b>	<b>Application Type</b>	<b>Aquifer</b>	<b>Applicant Name</b>	<b>Use Type</b>	<b>Volume Request (GPY)</b>
1 - Pickens	Volume Increase	Middle Trinity	Tindol Restaurant Group	Commercial	2.5 million?
1-Pickens	WDA	Middle Trinity	LandSea Homes	Irrigation	5.4 million

<b>Recently Approve and/or Admin Complete</b>					
<b>Precinct</b>	<b>Application Type</b>	<b>Aquifer</b>	<b>Applicant Name</b>	<b>Use Type</b>	<b>Volume Request (GPY)</b>
1 – Pickens	Combo IPP	Upper Trinity	Oak Haven Preserve	PWS	1,642,500
2 – Stansberry	Production Only	Edwards – Class A	PQ Holdings/LandTec	Commercial	72,857
	ASR	Middle Trinity/Edwards	City of Buda	ASR/PWS	133,660,000
1 – Pickens	WDA	Middle Trinity	Aqua TX, Inc. – Sierra West	PWS	6,000,000
1 – Pickens	WDA	Middle Trinity	Aqua TX, Inc. – Oak Meadows	PWS	10,000,000

# **AQUIFER STUDIES**

*(Jeff, Justin, and Tim)*

## **Permitting Hydrogeologic Studies:**

Working with Regulatory Compliance on permitting issues as needed. AS staff continue to review geophysical logs of wells prior to final completion of the wells on an as-needed basis. In April 2024, AS staff worked with the Regulatory Compliance team to review an aquifer test plan in support of a potential Middle Trinity production permit application for Creedmoor-Maha. Details of the related permit application AS staff has also been assisting with technical review of the Buda ASR permit, and ongoing issues with the RRWSC ASR permit.

## **Groundwater Studies: *Dye Tracing, Water Quality, Aquifer Characterizations***

- In April 2024 aquifer science staff updated the District’s geodatabase, a key dataset where all of our known geologic pick data from geophysical logs, drillers logs, and surface investigations is stored. This database will be used as part of the District’s well impact analysis project, part of the Trinity Sustainable Yield Project.
- Coleman’s Canyon- continuing to collect water-level data from the multiport well every month to 6 weeks. Groundwater sampling of these two wells was performed in May and June as part of the TWDB summer sampling program.
- A synoptic water level study characterizing the Trinity Aquifer during severe drought conditions is underway. Data collection for this study was finished in September 2023, and a final report of study findings was published in February 2023.
- Aquifer science staff are working with the GM, City of Austin staff, and others to complete the new multiport well in Zilker Park. The Garrison Park well was completed on January 31, 2024.

## **Field Activities:**

- Cooperating with USGS and City of Austin staff to confirm accurate real-time gauge reporting at Barton Springs and Lovelady. Conducting bi-weekly to monthly field measurements. AS staff tested a new flow measurement instrument to measure Barton Springs flow on 10/2/23. Data from this instrument will be compared with flow measurements using the traditional method to determine if it can provide a more accurate flow measurement, especially during low-flow periods. A follow-up field visit occurred on 12/14/23 to collect another set of Barton Springs flow data with the new instrument.
- Cooperating with USGS staff to confirm accurate real-time gauge reporting at Jacob’s Well and the Blanco River at Wimberley.
- Calibrating telemetry monitoring equipment at the Needmore index well (Amos) and reviewing pumping and water-level data as drought worsens.
- Antioch- Continuing to maintain the system and to collect data on flow into the vault (when there is flow). A recent visit to Antioch Cave to assess operating components and electronics indicated the need to recondition most electrical systems.
- Well monitoring- Because of drought, staff are increasing the amount of time maintaining equipment in numerous monitor wells and downloading and interpreting data; and occasionally checking on wells that have been reported as “dry”.

- Downhole camera surveys and geophysical logging of the City of Austin monitor well borehole. Westbay equipment to be installed in April 2024.
- Texas Water Development Board annual water chemistry sampling.
- Magellan Pipeline annual sampling.

**Trinity Aquifer Modeling Development:**

- Trinity Aquifer Sustainability model (TAS): The first phase of modeling has been completed and a report has been published on the District website detailing specifics of model construction. Planning for the second phase of modeling is underway, and is set to begin in 2024. The District is in the process of procuring the services of Dr. Bill Hutchinson, an experienced Texas groundwater modeler, to guide the next phase of TAS modeling.
- BRAAT modeling: Staff was informed during an October 2023 meeting that the BRAAT modeling project has stalled due to a variety of issues related to contracting, budgeting, and technical challenges related to model development. It is unclear at this point if a model useful to BSEACD will arise from the BRAAT project.
- New TWDB Southern Trinity GAM model: In July 2023 staff participated in a kickoff meeting hosted by TWDB modeling staff for the Southern Trinity GAM model. This regional model will cover the BSEACD portion of the Trinity Aquifer. AS will be in regular contact with the TWDB modeling team to provide data and technical guidance on model construction.

# COMMUNICATIONS AND OUTREACH

(Shay)

## Google Business Profile Updates

The District's presence on Google and Google Maps was incomplete and did not accurately represent the organization. Communications & Outreach updated the profile including the:

- Name (previously said Barton Springs-Edwards)
- Address (previously included Suite A)
- Type of business to local government office (previously said water purification company)
- Upcoming office closures (our holidays will automatically come up the day of and say the office is closed)
- Logo
- Photos

## Podcast

Justin and Shay were interviewed for an episode of The 1776 Podcast, which has conversations with experts on a variety of topics to educate curious listeners. They discussed the formation of the geology of the Texas Hill Country, how the District regulates groundwater, the District's drought trigger methodology, and more. The episode is available on all major podcast platforms and was promoted across all District social media platforms.

## Drought Communications

A [drought update](#) was sent on May 2, 2024. This was also posted on the [website](#) and across social media.

## Permittee Event and Resources

Title and registration link: [Managing Groundwater in a Changing Climate](#)

Date: Thursday, May 16, 2024

Location: Buda City Hall

Speakers

- Dr. John Neilsen-Gammon (Texas State Climatologist)
- Jeff Watson – State of the aquifer
- Jacob Newton – Habitat Conservation Plan and how it impacts water allocations
- Shay Hlavaty – Communications resources for permittees to send to end-users
- Marisa Bruno (Hill Country Alliance)

The Communications and Outreach team continues to prepare for the permittee event. While the content of this event is tailored for District permittees, staff has also extended invitations to 38 local government officials in the District and included it in the Drought Update that went out on May 2. Board members are encouraged to attend and invite community members, of whom this would benefit.

Staff are actively creating a communications toolkit for permittees to use to inform their customers/end-users about the District, our relationship with their water supplier, where their water comes from, and the impact water conservation can have. This toolkit will include a series of templates that permittees can share as an email, social media post, newsletter insert, and/or mailed letter. The purpose of this is to increase end-users understanding of their groundwater resources and, hopefully, result in increased water conservation amongst the ongoing drought.

## **ADMINISTRATION**

*(Tim, Hannah, and Tina Cooper/AAG)*

The District's administrative program continues to undergo a thorough review to improve processes and procedures. Underway since the beginning of the calendar year, the review is likely to last through the end of the fiscal year as standard operating procedures need to be documented in a fashion that has not occurred in the past. The review involves the GM, the District's Administrative Coordinator, Hannah Riggs, and the District's fractional HR consultant, Tina Cooper with the Austin Alliance Group (AAG). To date many changes have taken place including a move to the online version Quickbooks Advanced for general accounting, and Gusto for payroll.

*The Administration Team typically has repetitive monthly tasks e.g. monthly bank reconciliations, monthly adjusting journal entries, accounts payable, payroll, contract/grant/project tracking, office maintenance and repairs, budget monitoring, bi-weekly payroll journal updates, directors' compensation, pre-paids, DMFs, posting public meetings, preparing meeting backups, etc. These types of tasks are not listed in this report because they are repetitive. Administration status reports are generally more summarized than the other teams, as we list our extra-ordinary tasks outside of our routine tasks, while supporting all other teams.*

## Item 5

### Board Discussion and Possible Action

- a. Discussion and possible action related to the performance and compliance of District permittees with their User Drought Contingency Plan curtailments.

## Item 5

### Board Discussion and Possible Action

- b. Discussion and possible action on a combined drilling authorization and Individual Production Permit (IPP) application during District-declared drought for Oak Haven Preserve. The well location is 1775 Hilliard Rd, San Marcos, TX 78666, in Precinct 1. Lat/Long: 29.93444° N, -97.95592° W. The annual volume applied for is 1,642,500 gallons from the Upper Trinity Aquifer and is for a public water supply use type.

**Application Summary and Staff Recommendations  
05/09/2024**

**DESCRIPTION OF APPLICATION**

Applicant: Oak Haven Preserve

Type of Application: Combination Drilling and Production permit for a new well in the Upper Trinity Management Zone

Request: Applicant requests to drill one (1) well in the Upper Trinity Aquifer for the purpose of supporting the needs of a wedding venue as a non-community water system. The well will withdraw up to 1,642,500 gallons per year.

**REASON FOR REQUEST**

PQ Holdings, LLC filed (1) combination well drilling authorization and production permit application on February 16, 2024 with the District for a new nonexempt Upper Trinity well. The proposed well is being drilled with the purpose of supporting the needs of a wedding venue as a non-community water system.

**WELL/RECEIVING AREA LOCATION**

The proposed well is located in Hays County on a 673.3-acre tract at 1775 Hilliard Rd (29.93444° N, -97.95592° W). Attachment A shows the location of the proposed new well. The produced groundwater is proposed to be used primarily for supporting the needs of a wedding venue as a non-community water system.

**WELL DESIGN**

The well will be completed in the Upper Glen Rose formation of the Upper Trinity Aquifer. The total well depth of this Upper Trinity well will be approximately 800 ft below ground surface and completed so that water is only produced from the Upper Trinity Aquifer (Attachment B).

**APPLICATION REVIEW**

- Staff has reviewed the application and has determined that the application has satisfied all the requirements pursuant to the application checklist requirements in District Rule 3-1.4.(A) and that the required documentation and payment of fees have been satisfied.
- Staff has reviewed the application and has determined that the application has satisfied all the requirements pursuant to District Rule 3-1.4.(E).
- Staff has determined that the applicant has sufficiently addressed the criteria and considerations for Board action in accordance with District Rule 3-1.6(A).

**STAFF RECOMMENDATIONS - 05/09/2024**

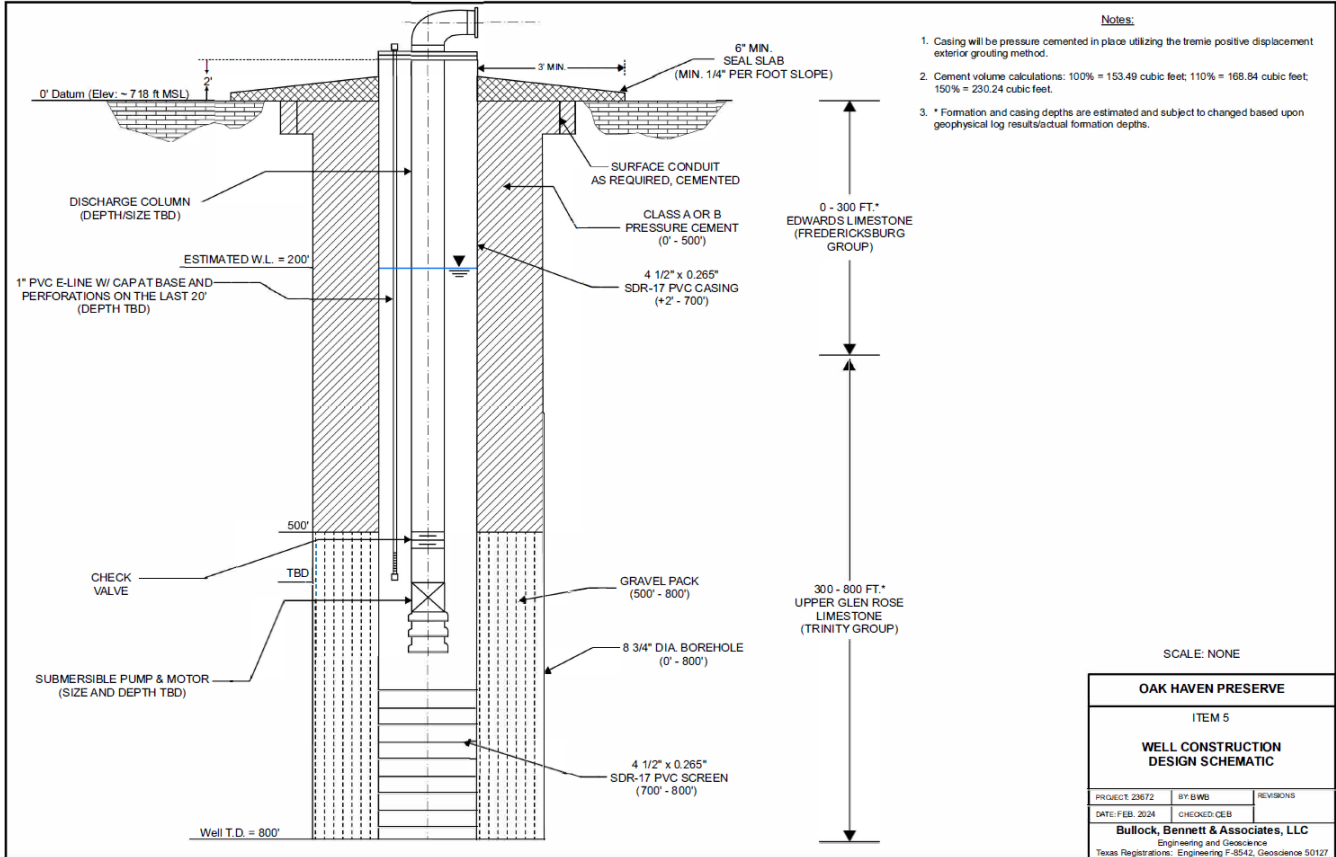
Staff recommends **approval** of the above-referenced combination well drilling and production permit application without delaying the effective date.



# Appendix A Well Location Map



## Appendix B Well Schematic



## Item 5

### Board Discussion and Possible Action

- c. Discussion and possible action on an Individual Production Permit (IPP) application during District-declared drought for PQ Holdings, LLC. The well location is 12419 Lowden Lane, Austin, TX 78652, in Precinct 2. Lat/Long: 30° 8' 9.72"N, -97° 50' 4.44"W. the annual volume applied for is 72,857 gallons from the Edwards Aquifer, converting an existing-exempt Edwards well to a Class A Conditional well for a commercial use type.

**Application Summary and Staff Recommendations**  
**05/09/2024**

**DESCRIPTION OF APPLICATION**

Applicant: PQ Holdings, LLC

Type of Application: Production permit for a currently exempt well in the Eastern Edwards Management Zone

Request: Applicant requests to produce from one (1) well in the Edwards Aquifer for the purpose of supporting the needs of an office, for commercial use. The well will withdraw up to 72,857 gallons per year.

**REASON FOR REQUEST**

PQ Holdings, LLC filed (1) production permit application on March 1, 2024 with the District for a nonexempt Edwards well. The proposed well is being drilled with the purpose of supporting the needs of an office for commercial use.

**WELL/RECEIVING AREA LOCATION**

The proposed well is located in Travis County on a 2.5 acre tract at 12419 Lowden Lane (30° 8' 9.72" N, -97° 50' 4.44" W). Attachment A shows the location of the current well. The produced groundwater is proposed to be used primarily for an office.

**WELL CONSTRUCTION**

The well is completed in the Edwards aquifer.

**APPLICATION REVIEW**

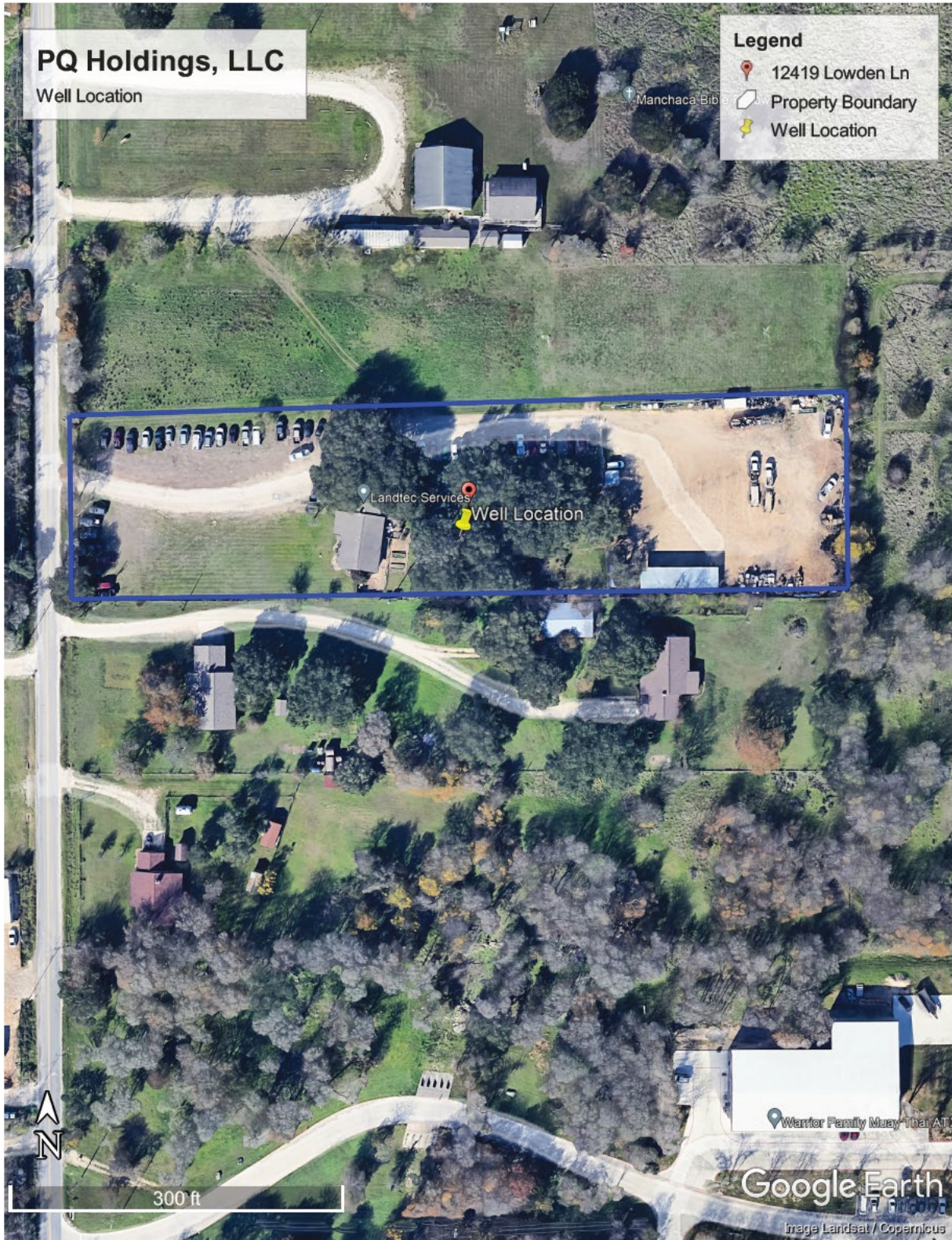
- Staff has reviewed the application and has determined that the application has satisfied all the requirements pursuant to the application checklist requirements in District Rule 3-1.4.(A) and that the required documentation and payment of fees have been satisfied.
- Staff has reviewed the application and has determined that the application has satisfied all the requirements pursuant to District Rule 3-1.4.(E).
- Staff has determined that the applicant has sufficiently addressed the criteria and considerations for Board action in accordance with District Rule 3-1.6(A).

**STAFF RECOMMENDATIONS - 05/09/2024**

Staff recommends **approval** of the above-referenced production permit application without delaying the effective date.



# Appendix A Well Location Map



## Item 5

### Board Discussion and Possible Action

- d. Discussion and possible action on EEOC No. 451-2024-00138 charge of discrimination by Brian Smith against the District.

## Item 5

### Board Discussion and Possible Action

- e. Discussion and possible action on the Agreed Order presented to Ruby Ranch Water Supply Corporation.

## Item 5

### Board Discussion and Possible Action

- f. Discussion and possible action on a Statement of Work under a MSA with the Austin Alliance Group.



## Item 5

### Board Discussion and Possible Action

- g. Discussion and possible action on a new Master Service Agreement and an initial Statement of Work with William R. Hutchison, Ph.D., P.E., P.G.

## Item 5

### Board Discussion and Possible Action

- h. Discussion and possible action on the District's transition to new general counsel by end of the calendar year.

## Item 6

### Director Reports

Directors may report on their involvement in activities and dialogue that are of likely interest to the Board, in one or more of the following topical areas:

- Meetings and conferences attended or that will be attended
- Board committee updates
- Conversations with public officials, permittees, stakeholders, and other constituents
- Commendations
- Issues or problems of concern

Item 7

Adjournment